

**METROPOLITAN COUNCIL**  
**Notice of Request for Proposals (RFP) for**  
**Building Controls Specialist Technician**  
**Contract Number 24P204**

The Metropolitan Council is soliciting proposals for a technician to provide the following services: consulting services for building controls systems, on-site support of building controls systems, building control interfaces, integrations, and support of devices. The anticipated schedule for this procurement is as follows:

RFP Issue Date	March 17, 2025
Pre-Proposal Meeting	April 2, 2025, at 10:30 AM Local Time
Site Visit Meeting	April 2, 2025, at 2:00 PM Local Time
Questions Due	April 21, 2025, at 12:00 PM Local Time
Proposals Due	May 6, 2025, at 5:00 PM Local Time
Award	May/June 2025

[Click Here](#) to view and download the RFP documents (including Plan Holder Report and Addendums). Please input this QuestCDN eBidDoc™ Number **9592836** on the website's Project Search page. Contact QuestCDN at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in downloading and working with the digital documents.

Proposers are strongly encouraged to verify subcontractor's State and Federal debarment and suspension status at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

Pre-Proposal Meeting:

A Pre-Proposal Meeting will be held via **Microsoft Teams on April 2, 2025, at 10:30 AM local time**

**Proposers may join from the following meeting link:** [https://teams.microsoft.com/join/19%3ameeting\\_YjAyYzNiYjktYTU3NC00MjMyLWEzZWQtOTcyNmE2ZjEzNjVI%40thread.v2/0?context=%7b%22Tid%22%3a%22dbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%227ba06c8c-40f4-438c-8150-135486f0dd05%22%7d](https://teams.microsoft.com/join/19%3ameeting_YjAyYzNiYjktYTU3NC00MjMyLWEzZWQtOTcyNmE2ZjEzNjVI%40thread.v2/0?context=%7b%22Tid%22%3a%22dbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%227ba06c8c-40f4-438c-8150-135486f0dd05%22%7d)

Meeting ID: 242 093 239 141, Passcode: a6jW7Zb3

**Join with a video conferencing device:** [metro council@m.webex.com](mailto:metro council@m.webex.com); Video Conference ID: 118 836 576 9; [Alternate VTC instructions](#)

**Or call in (audio only):** +1 763-600-8619,,843241817#, Plymouth Phone Conference ID: 843 241 817#**Proposers are strongly encouraged to attend.**

Site Visit:

A site visit will be held on Wednesday, April 2, 2025, at 2:00 PM at the Council's regional office located at 390 Robert St. N., St. Paul, MN 55101. Check in at the front desk in the lobby.

If you plan to attend pre-proposal meeting or the site visit please e-mail [glen.carpenter@metc.state.mn.us](mailto:glen.carpenter@metc.state.mn.us) so that you can be recorded as a participant. Proposers are strongly encouraged to attend.

Questions concerning the content of the RFP documents may be directed to:

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[glen.carpenter@metc.state.mn.us](mailto:glen.carpenter@metc.state.mn.us)