

**Minutes of the
REGULAR MEETING OF THE MANAGEMENT COMMITTEE**

Wednesday, September 25, 2013

Committee Members Present: James Brimeyer, Chair; Gary Cunningham, Richard Kramer, Harry Melander, Katie Rodriguez, Gary VanEyll

Committee Members Absent: Steven Chávez, Adam Duinick,

CALL TO ORDER

A quorum being present, Committee Chair Brimeyer called the regular meeting of the Council's Management Committee to order at 2:02 p.m. on Wednesday, September 25, 2013.

APPROVAL OF AGENDA AND MINUTES

It was moved by Kramer, seconded by VanEyll, to approve the agenda. **Motion carried.**

It was moved by Cunningham, seconded by Kramer, to approve the minutes of the September 11, 2013 regular meeting of the Management Committee. **Motion carried.**

BUSINESS

2013-268 Authorize Changes to the Council's Expenditures Policy – Raise the Micro Purchase Procurement Level and Increase the Regional Administrator's Delegated Signature Authority

It was moved by Cunningham, seconded by Rodriguez that the Metropolitan Council authorize the increase of the Micro Purchase level from \$2,500 to \$5,000 and increase the Regional Administrator's Delegated Signature Authority from \$250,000 to \$500,000 for all purchases of budgeted goods and services. In addition, authorize the Regional Administrator to award construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer's Estimate plus 10% and/ or a review of the Engineers Estimate is evaluated to determine why it is over the 10% with management concurrence; and
- (d) Sufficient funds are available in the capital budget to complete the project

Motion carried.

2013-269 Authorization to Enter into a Labor Agreement with the International Brotherhood of Electrical Workers, Local Union No. 110

It was moved by VanEyll, seconded by Kramer, that the Metropolitan Council authorize the Regional Administrator to enter into an agreement with the International Brotherhood of Electrical Workers, Local Union No. 110 effective for the period May 1, 2013 through April 30, 2015

Motion carried.

INFORMATION

1. 2Q2013 Quarterly Procurement Report
Micky Gutzmann, Director of Contracts and Procurement, presented the 2Q2013 Procurement Report.
2. Annual Risk Management Claims/Liability Statistics
Phil Walljasper, Director of Risk Management, presented the annual claims/liability statistics. It was noted the number of claims and amount of liability paid out has been reduced, in part to the efforts and practices put in place by Council staff.

ADJOURNMENT

Business completed, the meeting adjourned at 2:35 p.m.

Pat Curtiss
Recording Secretary