

**Minutes of the
REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

Monday, May 20, 2013

Committee Members Present: Chávez, Cunningham, Elkins, Kramer, Munt, Smith, Wulff

Committee Members Absent: Rummel, Commers

Committee Members Excused:

CALL TO ORDER

A quorum being present, Committee Chair Cunningham called the regular meeting of the Council's Community Development Committee to order at 4:30 p.m. on Monday, May 20, 2013.

APPROVAL OF AGENDA AND MINUTES

It was moved by Chávez, seconded by Smith to approve the agenda. **Motion carried.**

It was moved by Elkins, seconded by Kramer to approve the minutes of the April 15, 2013 regular meeting of the Community Development Committee. **Motion carried.**

BUSINESS - CONSENT

2013-148 City of Blaine 2011 System Statement Comprehensive Plan Amendment, Review No. 20501-2

It was moved by Elkins, seconded by Smith, that the Metropolitan Council

1. Adopt the attached review record and allow the City of Blaine to put the 2011 System Statement comprehensive plan amendment (CPA) into effect.
2. Find that the proposed CPA does not change the City's forecasts.

Motion carried.

2013-149 Minnesota River Bluffs Regional Trail Extension Master Plan Amendment and Reimbursement request for Trail Construction, Carver County

It was moved by Elkins, seconded by Smith, that the Metropolitan Council:

1. Approve the Minnesota River Bluffs Regional Trail Extension Master Plan Amendment.
2. Consider reimbursing Carver County up to \$131,903 from its share of a future Regional Parks Capital Improvement Program for construction of a ¼ mile segment of the Minnesota River Bluffs Regional Trail along County Road 40 between Jonathan Carver Parkway (CSAH 11) and the southern intersection of County Road 40 and Carver Bluffs Parkway. However, the Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement.
3. Require that prior to initiating development of the Minnesota River Bluffs Regional Trail, preliminary plans should be sent to Scott Dentz, Interceptor Engineering Manager (651-602-4503) at Metropolitan Council Environmental Services for review in order to assess the potential impacts to the regional interceptor system.
4. Inform Carver County that only one alignment of the regional trail extension between downtown Carver and the southern intersection of County Road 40 and Carver Bluffs Parkway will be eligible for regional

parks funding. Once the Metropolitan Council has granted funds for the development of a regional trail making this connection, any alternate alignments in the area will not be eligible for regional parks funding.

5. Notify Carver County that the proposed costs for paving Alternate Route 1 of the regional trail through the Minnesota Valley National Wildlife Refuge are not approved through this master plan amendment, since the US Fish and Wildlife Service has stipulated that the trail will remain a natural surface. If Carver County and the US Fish and Wildlife Service reach an agreement regarding paving this trail segment, the County shall submit the estimated costs and a copy of the agreement to the Metropolitan Council.

Motion carried.

2013-150 Park Acquisition Opportunity Fund Grant Request to acquire a parcel (Paul's) for Lake Waconia Regional Park, Carver County

It was moved by Elkins, seconded by Smith, that the Metropolitan Council:

1. Authorize a grant of up to \$1,700,000 from the Environment and Natural Resources Trust Fund Account in the Park Acquisition Opportunity Fund to Carver County to acquire the 19.29-acre parcel (Paul's) as shown in Attachment 2 for the Lake Waconia Regional Park. The grant should be financed with:
 - \$1,020,000 from 2012 Environment and Natural Resources Trust Fund appropriation
 - \$680,000 from Metropolitan Council bonds
2. Consider reimbursing Carver County up to \$1,929,240 from its share of a future Regional Park Capital Improvement Program for the balance of the acquisition costs minus potential income from selling a portion of the parcel to the Minnesota Department of Natural Resources for a boat access as called for in the Lake Waconia Regional Park master plan. The Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement.

Motion carried.

2013-151 Park Acquisition Opportunity Fund Grant Request for 2 parcels for Southwest Regional Trail, Carver County

It was moved by Elkins, seconded by Smith, that the Metropolitan Council:

1. Authorize a grant of up to \$51,579 from the Parks and Trails Legacy Fund Acquisition Account in the Park Acquisition Opportunity Fund to Carver County to finance 75% of the acquisition costs to acquire the 0.5 acre First Minnetonka City Bank parcel as depicted in Attachment 3 for Southwest Regional Trail. The grant should be financed with:
 - \$30,947 from the FY 2013 Parks and Trails Legacy Fund appropriation
 - \$20,632 from Metropolitan Council bonds
2. Consider reimbursing Carver County up to \$17,193 from its share of a future Regional Park Capital Improvement Program, financed through the Parks and Trails Legacy Fund, for the local 25% match to this grant. However, the Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement.
3. Authorize a grant of up to \$15,520 from the Parks and Trails Legacy Fund Acquisition Account in the Park Acquisition Opportunity Fund to Carver County to finance 75% of the acquisition costs to acquire the 0.35 acre Wenz/Clark parcel as depicted in Attachment 3 for Southwest Regional Trail. The grant should be financed with:
 - \$9,312 from the FY 2013 Parks and Trails Legacy Fund appropriation
 - \$6,208 from Metropolitan Council bonds

4. Consider reimbursing Carver County up to \$5,173 from its share of a future Regional Park Capital Improvement Program, financed through the Parks and Trails Legacy Fund, for the local 25% match to this grant. However, the Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement.

Motion carried.

NON-CONSENT

2013-152 City of Apple Valley Request for a Project Change to the Livable Communities Demonstration Account Transit Oriented Development Grant for the Commons I and II Project Site Acquisition Assistance Project

Grant Administrator Deborah Jensen presented the report to the Community Development Committee and introduced Bruce Nordquist, Community Development Director of Apple Valley to the committee.

It was moved by Wulff, seconded by Chávez, that the Community Development Committee:

That the Community Development Committee approve a request from the City of Apple Valley to allow changes to the *Commons I and Commons II Site Acquisition Assistance* project that was awarded a 2011 Livable Communities Demonstration Account Transit Oriented Development (LCDA-TOD) grant, including a change in the project location from the 147th Street Station to the Apple Valley Transit Station.

Motion carried.

The committee had no questions.

2013-153 Public Hearing Report and Adoption of 2030 Regional Parks Policy Plan Amendment—Kingswood Special Recreation Feature

Planning Analyst Jan Youngquist presented the report to the Community Development Committee.

It was moved by Munt, seconded by Wulff, that the Metropolitan Council:

Adopt the revised amendment to the *2030 Regional Parks Policy Plan* to add the proposed Kingswood Special Recreation Feature to the regional parks system, as shown in Attachment 2.

Motion carried.

Councilmember Wulff, who is the Council liaison to the Metropolitan Parks and Open Space Commission (MPOSC), explained that there was discussion at the MPOSC meeting about the revised language changing the focus from the development of a water resources learning center building to having the entire Kingswood site serve as a water resources learning center. Councilmember Wulff indicated that Three Rivers Park District will be preparing a development master plan after acquiring the property to determine what facilities will be developed on the site. MPOSC recommended approval of the proposed action, although one MPOSC member abstained from the vote since she felt that the Council did not have a strong enough definition for special recreation features.

Councilmember Munt asked staff how special recreation features are defined. Jan Youngquist, Planning Analyst, explained that State Statute calls for special recreation features and specifically designates the Como Zoo and Conservatory as such. The Council defines special recreation features in the *2030 Regional Parks Policy Plan* as areas that are not typically found in regional parks and require unique programming, such as Noerenberg Gardens. Youngquist indicated that the focus of Kingswood is to educate the public on preserving the site's high quality natural resources. Councilmember Munt asked if a special recreation feature is required to have a building. Youngquist replied that a building is not required and gave the example of Square Lake in

Washington County, which is a special recreation feature due to its outstanding water quality that is a draw for scuba divers.

2013-154 Kingswood Special Recreation Feature Acquisition Master Plan, Three Rivers Park District Planning Analyst Jan Youngquist presented the report to the Community Development Committee.

It was moved by Munt, seconded by Elkins, that the Metropolitan Council:

Approve the Kingswood Special Recreation Feature Master Plan, subject to Metropolitan Council approval of the amendment to the *2030 Regional Parks Policy Plan* acknowledging Kingswood Special Recreation Feature as a component of the regional parks system.

Motion carried.

The committee had no questions.

2013-155 Park Acquisition Opportunity Fund Grant for Kingswood Special Recreation Feature, Three Rivers Park District (Arne Stefferud 651 602-1360)

It was moved by Smith, seconded by Munt, that the Metropolitan Council:

Approve one of the following two scenarios for Park Acquisition Opportunity Fund grant(s) to Three Rivers Park District for the acquisition of the 106 acre Kingswood Special Recreation Feature. The scenarios depend upon approval by the Legislative-Citizen Commission on Minnesota Resources (LCCMR) on June 11 or June 25 to use Environment and Natural Resources Fund appropriations to help partially finance the acquisition:

Scenario 1: If the LCCMR approves use of Environment and Natural Resources Trust Fund appropriations to partially finance the acquisition of the 45 acre "Northern lot" as part of Kingswood Special Recreation Feature, then the Metropolitan Council approves two Park Acquisition Opportunity Fund grants as follows:

1. A grant of up to \$382,125 to finance 75% of the acquisition of the 45 acre "Northern lot" illustrated in Attachment 2. The grant is financed with:

- \$229,275 from the 2012 Environment and Natural Resources Trust Fund appropriation
- \$152,850 Metropolitan Council bonds

This grant must be matched with up to \$127,375 of Three Rivers Park District funds to finance 25% of the "Northern lot" acquisition.

2. A grant of up to \$1,505,858 to finance 75% of the acquisition of 61.3 acres comprised of the "Western Lakeshore lot" and "Eastern lots" illustrated in Attachment 2. The grant is financed with:

- \$905,315 of FY 2013 Parks and Trails Legacy Fund appropriation
- \$603,543 of Metropolitan Council bonds

This grant must be matched with up to \$502,952 of Three Rivers Park District funds to finance 25% of the remaining lot's acquisition costs.

The Park District fund match amount of up to \$630,327 is eligible for reimbursement consideration as part of Three Rivers Park District's share of future regional park capital improvement programs. The Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement.

Scenario 2: If the LCCMR does not approve use of Environment and Natural Resources Trust Fund appropriations to partially finance the acquisition of the 45 acre "Northern lot" as part of Kingswood Special Recreation Feature, then the Metropolitan Council approves a Park Acquisition Opportunity Fund grant of up to \$1,700,000 from the Parks and Trails Legacy Fund account to Three Rivers Park District to finance up to 67%

of the costs to acquire the 106 acre Kingswood Special Recreation Feature. The grant shall be financed as follows:

- \$1,020,000 of FY 2013 Parks and Trails Legacy Fund appropriation
- \$680,000 of Metropolitan Council bonds

This grant must be matched with up to \$821,310 of Three Rivers Park District funds to finance at least 33% of the remaining lot's acquisition costs.

The Park District fund match amount up to \$821,310 is eligible for reimbursement consideration as part of Three Rivers Park District's share of future regional park capital improvement programs. The Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement.

Motion carried.

Committee members asked for clarification on which or both scenarios required action or approval.

Mr. Stefferud explained both scenarios require action from the LCCMR, if the first scenario is not approved then the second scenario is used.

INFORMATION

1. Community Development Division Budget Discussion (Guy Peterson 651 602-1418)

Community Development Division Director Guy Peterson presented this information item regarding the Community Development Division budget.

2. Inventory of Affordable Housing

Research Manager Libby Starling presented a report on the Inventory of Affordable housing in the region.

ADJOURNMENT

Business completed, the meeting adjourned at 6:00 p.m.

(name)
Recording Secretary