

Minutes

Audit Committee



Meeting Date: December 13, 2022

Time: 1:00 PM

Location: 390 Robert Street

Members Present:

- Chair, Chai Lee, District 13
- Vice Chair, Susan Vento D11
- Deb Barber, District 4

- Vacant
- Andra Roethler
- Gracie George

- Quinn Gaalswyk
- Amy Jorgenson
- = present, E = excuse

Call to Order

A quorum being present, Committee Chair Lee called the regular meeting of the Audit Committee to order at 1:06 p.m.

Agenda Approved

Council members did not have any comments or changes to the agenda.

Approval of Minutes

It was moved by CM Jorgenson, seconded by CM Roethler, to approve the minutes of the July 12, 2022, regular meeting of the Audit Committee. **Motion carried.**

Business

1. Risk Assessment and Audit Plan 2023 (Matt LaTour, Director, Program Evaluation and Audit, 651-602-1174). It was moved by CM Gaalswyk, seconded by CM Vento, to approve Audit Plan. **Motion carried.**

Reports

1. Director's and Annual Report. Matt LaTour, Director, Program Evaluation and Audit, presented.
2. External Audits. Matt LaTour, Director, Program Evaluation and Audit, presented.
3. Vendor File Management. Nicholas Jelinek and Timothy Larson, Program Evaluation and Audit, presented.
4. User Administration. Kevin Ely, Program Evaluation and Audit, presented.

Information.

1. Enterprise Risk Management. On behalf of Phil Walljasper, Enterprise Risk Officer, Risk Management, Matt LaTour presented.
2. Next scheduled Audit Committee Meeting: TBD

Adjournment

Business completed; the meeting adjourned at 2:31 p.m.

Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Audit Committee meeting of December 13, 2022.

Approved this 14th day of February, 2023.

Council Contact:

Chai Lee, Audit Committee Chair
Chai.Lee@metc.state.mn.us

Tami Rein, Recording Secretary
Tamara.Rein@metc.state.mn.us

