

Council Chair Alene Tchourumoff

Council Members

Katie Rodriguez	Jennifer Munt	Gary Cunningham	Edward Reynoso	Sandy Rummel	Richard Kramer	Steven Chávez
Lona Schreiber	Steve Elkins	Cara Letofsky	Marie McCarthy	Harry Melander	Jon Commers	Wendy Wulff
Deb Barber	Gail Dorfman					

## Meeting Minutes

Wednesday, November 29, 2017 4:00PM Council Chambers

### IN ATTENDANCE

Rodriguez, Schreiber, Barber, Munt, Elkins, Dorfman, Cunningham, Letofsky, Reynoso, McCarthy, Rummel, Melander, Kramer, Commers, Chávez, Wulff, Tchourumoff

### CALL TO ORDER

A quorum being present, Chair Tchourumoff called the meeting to order at 4:02PM.

### APPROVAL OF AGENDA AND MINUTES

It was moved by Rummel, seconded by Barber.

It was moved by Rodriguez, seconded by Reynoso.

### CONSENT AGENDA

Approval of the Consent Agenda (Items 1-18)

#### Consent Agenda Adopted

1. 2017-228 Authorize the Regional Administrator to negotiate and execute a METRO Green Line Subordinate Funding Agreement (SFA) No. 14 to the Master Funding Agreement (MFA) with the Minnesota Department of Transportation (MnDOT) in the total amount not to exceed \$54,000 for calendar year 2018.
2. 2017-229 Authorize the Regional Administrator to negotiate and execute a METRO Blue Line Extension Subordinate Funding Agreement (SFA) No. 05 to the Master Funding Agreement (MFA) with the Minnesota Department of Transportation (MnDOT) in the total amount not to exceed \$2,066,773 for calendar year 2018.
3. 2017-230 Authorize the Regional Administrator to negotiate and execute a METRO Green Line Extension Subordinate Funding Agreement (SFA) No. 09 to the Master Funding Agreement (MFA) with the Minnesota Department of Transportation (MnDOT) in the total amount not to exceed \$3,401,890 for calendar year 2018.
4. 2017-231 Authorize the Regional Administrator to negotiate and execute a METRO Gold Line BRT Subordinate Funding Agreement (SFA) No. 01 to the Master Funding Agreement (MFA) with the Minnesota Department of Transportation (MnDOT) in the total amount not to exceed \$909,461 for calendar year 2018.
5. 2017-247 Approve the attached list of Authorized Financial Institutions for 2018.
6. 2017-248 Authorize the Regional Administrator to execute a five-year tire lease and service contract with Michelin North America, Inc. in accordance with the Council's specifications and Michelin's proposal dated August 23, 2017 for an amount not to exceed \$14,463,419.33.

7. 2017-250 Authorize the Regional Administrator to execute contract 17P182 with Beaudry Oil & Propane to supply diesel fuel for the Northstar Commuter Rail Service in an amount not to exceed \$4,594,675.
8. 2017-251 Approve a report of 2017 volume-based financial contracts reflecting service provided in the following contracts: 1) Wells Fargo and US Bank – General banking services; 2) Elavon, authorize.net, Moovel and PayPal – Credit card processing, gateway and managed payment services; 3) Bank of America (BofA) – Purchasing card services; 4) Wells Fargo and US Bank – Custodian, securities lending, trustee and escrow.
9. 2017-252 Authorize the Regional Administrator to execute an amendment to professional services Contract No. 16P071 with HNTB Corporation in the amount of \$108,985, and extend the contract termination date to December 31, 2019.
10. 2017-256 1) Approve a grant of up to \$250,274 to Three Rivers Park District to acquire the Kucher parcels at 3910 and 3940 Farmhill Circle in Minnetrista for Baker to Carver Regional Trail; 2) Authorize the Community Development Director to execute the grant agreement and restrictive covenant on behalf of the Council; 3) Consider reimbursing Three Rivers Park District for up to \$83,425 from its share of a future Regional Parks Capital Improvement Program for costs associated with this acquisition; and 4) Inform Three Rivers Park District that the Council does not under any circumstances represent or guarantee that the Council will grant reimbursement in the future and a Regional Parks Implementing Agency is not entitled to reimbursement because of the expenditure of local funds.
11. 2017-257 1) Approve a grant of up to \$302,944 to Three Rivers Park District to acquire the Kunkel parcel at 8580 Rebecca Park Trail for Lake Rebecca Park Reserve; 2) Authorize the Community Development Director to execute the grant agreement and restrictive covenant on behalf of the Council; 3) Consider reimbursing Three Rivers Park District for up to \$100,981 from its share of a future Regional Parks Capital Improvement Program for costs associated with this acquisition; and 4) Inform Three Rivers Park District that the Council does not under any circumstances represent or guarantee that the Council will grant reimbursement in the future and a Regional Parks Implementing Agency is not entitled to reimbursement because of the expenditure of local funds.
12. 2017-258 Authorize the Regional Administrator to negotiate and execute a Gold Line Bus Rapid Transit (GBRT) Project Office lease agreement between the Metropolitan Council and Ramsey County Department of Property Management for a 9,578 square foot space in the Metro Square Building in St. Paul, Minnesota for the seven-year (84-month) period from February 1, 2018 through January 31, 2025 in an amount not to exceed \$1,320,864.
13. 2017-259 Authorize the Regional Administrator to execute purchase agreements with 1) Høglund Bus (MnDOT Contract 88294) for up to six replacement buses and two expansion buses in an amount not to exceed \$778,050; and 2) North Central Bus Sales (MnDOT Contract 88331) for up to five replacement buses in an amount not to exceed \$350,000.
14. 2017-260 Authorize the Regional Administrator to award and execute two 3-year master contracts for plant engineering services in the amount of \$400,000 each to HDR Engineering, Inc. and AE2S.
15. 2017-261 Authorize the Regional Administrator to negotiate and execute a construction cooperation agreement with the City of Minnetrista for force main construction inclusion in Minnetrista's Lotus Drive roadway improvements in the amount of \$2,000,000.
16. 2017-262 Authorize the Regional Administrator to negotiate and execute joint powers agreements with the City of Mound and Hennepin County for acquisition of real property.
17. 2017-263 Approve the award of Project Based Voucher (PBV) assistance and authorize staff to execute the necessary documents with the project owners for the following four (4) projects: Edison (Roseville), The Mariner (Minnetonka), Waconia Townhomes (Waconia), and Wayzata Portfolio (Wayzata).

18. 2017-264 1) Adopt the attached Review Record and allow the City of Blaine to place the Lexington Meadows Senior Housing Comprehensive Plan Amendment (CPA) into effect; 2) Find that the proposed amendment does not change the City's forecasts; 3) Advise the City to implement the advisory comments in the Review Record for Land Use.

## **BUSINESS**

### **Community Development**

2017-265 The Metropolitan Council will award six multifamily and four single family Local Housing Incentives Account grants as follows, totaling \$2.4 million, and authorize its Community Development Division Director to execute the grant agreements on behalf of the Council.

It was moved by Wulff, seconded by Chávez.

**Motion carried.**

### **Transportation**

2017-241 Authorize the Regional Administrator to negotiate and execute the Project Management and Environmental Services Consultant (PMC) contract with HNTB Corporation for consultant services for the METRO Gold Line Bus Rapid Transit Project (Gold Line) in an amount not to exceed \$19,490,885.

It was moved by Rodriguez, seconded by Elkins.

**Motion carried.**

2017-276 SW Authorize the Regional Administrator to negotiate and execute a Construction Agreement with SouthWest Transit (SWT) related to the construction of SouthWest Station for the Southwest Light Rail Transit (SWLRT) Project.

It was moved by Rodriguez, seconded by Dorfman.

**Motion carried.**

### **Environment—Reports on Consent Agenda**

### **Management—Reports on Consent Agenda**

## **INFORMATION**

### **Super Bowl LII Service Planning Update**

Brian Lamb, Assistant Police Chief AJ Olson, Mark Benedict and Brian Funk provided an update on current service plans for Super Bowl LII. The Super Bowl is a top-tier national security event with a SEAR 1 rating; Metro Transit has coordinated with Homeland Security as well as other regional law enforcement partners for this event. There will be a secure perimeter around the stadium beginning February 2. The current service plan is for replacement buses on the Blue Line, a portion of the Green line on gameday, and direct stadium access for fans. U.S. Bank Stadium Station will close the evening of Friday, February 2. There will be free replacement bus rides for regular service customers with

departures every 10 minutes. Additional local and express bus service as well as extended Northstar service will be in effect from January 26—February 5<sup>th</sup> to accommodate the increase in ridership. The service plans as presented are current as of November 29 and are subject to change. Metro Transit is planning a “Know Before You Go” campaign, and ambassadors and host committee volunteers will also be available at transit stops to provide more information for customers. The Metro Transit “Trip Planner” will be programmed to include service changes during the Super Bowl service period and NexTrip will provide reroute details and up-to-date service information. Signage will also be posted at each bus stop and light rail stop that is re-routed. Metro Transit has been working with the Metropolitan Airports Commission (MAC) for airport operations and travel planners will be stationed at the airport to help with way-finding.

#### Human Trafficking Awareness Training

Christy Bailly and MTPD Officer Marc Johnson provided an update on Metro Transit efforts to curb human trafficking in the region. In 2013, representatives from the Ramsey County Attorney’s Office, Carlson Companies, Women’s Foundation of Minnesota along with St. Paul and Minneapolis Police Departments approached Metro Transit to begin a bus operator focus group. Police, supervisors and bus operators have been trained to recognize and report signs of human trafficking, and there is ongoing MTPD response from operator calls. Super Bowl LII is expected to increase instances of human trafficking with the influx of visitors in town. Metro Transit has begun a campaign similar to the “if you see something, say something” campaign; customers will be able to report trafficking through a 1-800 number or through a future “Text for Safety” method of reporting. General discussion included Council Members stressing the importance of a text-based emergency system as well. Both the Metro transit emergency app and emergency texting system will be rolled out together in advance of the Super Bowl.

## REPORTS

Council Members: No reports.

Chair: No report.

Regional Administrator: No report.

General Counsel: No report.

The meeting was adjourned at 5:49PM.

## Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Metropolitan Council Special Meeting of November 29, 2017.

Approved this 13th day of December 2017.

Bridget Toskey  
Recording Secretary