

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, November 16, 2016  
Metropolitan Council Chambers, 390 North Robert St., St. Paul

MEMBERS PRESENT:	Hovland, James, Chair	Parsons, Rolf	Goins, William
Bigham, Karla	Wosje, Jeff	McKnight, Kenya	Look, Matt
Ulrich, Jon	Callison, Jan	Sanger, Sue	Reich, Kevin
Tolbert, Chris	Crimmins, Carl	Tabke, Brad	Rodriguez, Katie
Petryk, Becky	Anderson, Doug	Sandahl, Suzanne	Maluchnik, Randy
Miranda, Suyapa	McBride, Scott	Gaylord, Kathleen	Van Hattum, David
			Thornton, David
ABSENT:	Lunde, Jeffrey	d’Almeida, Anani	McGuire, Mary Jo
Staples, Jamez	Fawley, Ethan	Laufenburger, Denny	Swanson, Dick
Hamann-Roland, Mary	Hansen, Gary	Dugan, Peter	
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

**I. CALL TO ORDER**

A quorum was present when Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 12:35 p.m. on Wednesday, November 16, 2016.

**II. ADOPTION OF THE AGENDA**

Motion by Bigham seconded by Callison to adopt the 11/16/16 agenda. Motion carried.

**III. PUBLIC FORUM**

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today’s meeting.

**IV. REPORTS**

**1. TAB Chair’s Report**

Hovland reported that there was no TAB Executive Committee meeting this month, but they are working on the composition of the Executive Committee. Let Elaine Koutsoukos know by the end of the year if you are interested in serving on the Executive Committee.

Hovland reported that the Funding & Programming Committee will be finalizing the Regional Solicitation scoring tomorrow. The TAB will see options for funding in December.

**2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)**

MnDOT: Scott McBride – reported on the Federal Fast Lane funding solicitation. The opportunity to apply for Federal Fast Lane funds has just come out from the FHWA, with the deadline for submittal mid-February. Goins pointed out that MnDOT was not successful with the three applications submitted last year and asked if there were lessons learned from last year’s solicitation that would help with this year’s applications. McBride replied that MnDOT staff is working on this.

MPCA: David Thornton – nothing to report

MAC: Carl Crimmins – reported that roadways at the airport are still under construction to allow for the 5,000-space parking ramp and hotel. Many new restaurants have opened at the airport and 2/3 of the restaurants are getting ready to re-bid in January. All of the concessions at the airport will then have been replaced in the next 1 ½ - 2 years.

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Metropolitan Council: Katie Rodriguez – reported that she attended a ribbon-cutting ceremony for the additional lane on I-494 through Plymouth & Maple Grove.

Hovland introduced new Metropolitan Transportation Services Director Nick Thompson. Thompson stated that at present he is busy getting out to meet people (cities/counties, etc.) and establishing relationships.

### 3. Technical Advisory Committee

TAC Chair Steve Albrecht had nothing additional to report beyond the TAC items being part of the action items on the TAB agenda today.

## V. CONSENT ITEMS

Motion by Gaylord, seconded by Bigam and carried to approve the minutes from the October 19, 2016 TAB meeting.

## VI. ACTION ITEMS

### 1. 2016-59: Streamlined TIP Amendment: Metro Transit

Albrecht presented this item. He pointed out that there should be additional language in the last sentence of the “background and purpose of action” portion of the action item: “...Counties Transit Improvement Board, the Dakota County Regional Rail Authority, and the Ramsey County Regional Rail Authority”.

Albrecht answered a question from Hovland that this project does not need to go through the full review process for Air Quality Standards.

Motion by Anderson, seconded by Reich:

That the Transportation Advisory Board adopt the amendment to the 2017-2020 Transportation Improvement Program to add the 12<sup>th</sup> Street Transit Ramp project.

Motion passed.

### 2. 2016-52: Scope Change: Three Rivers Park District

Albrecht presented this item.

Callison requested and received clarification regarding the differences between the TAC & F&P recommendations. In answer to Hovland, Albrecht stated that the \$125,368 would follow the reallocation process should it become available. Thornton requested and received clarification about how safe separation will be provided between the traffic and the trail in the Brooklyn Park segment.

MTS Senior Planner Joe Barbeau and Josh Bovee from Three Rivers Park District were also present to answer questions, if needed.

Motion by Maluchnik, seconded by McBride:

That the Transportation Advisory Board adopt the Three Rivers Park District’s request to change the scope of its Regional Trail System Ramps and Right-of-Way Acquisition project (SP# 091-090-081) to eliminate the Edina Segment and adjust the Brooklyn Park segment to include a portion of on-street bicycle access with an \$125,368 reduction in federal funds.

Motion passed.

### 3. 2016-53: 2017-2020 TIP Amendment: Three Rivers Park District Scope Change

Albrecht presented this item. There were no questions or comments from committee members.

Motion by Gaylord, seconded by Sanger:

That the Transportation Advisory Board adopt an amendment into the 2017-2020 TIP to reduce the scope of the Three Rivers Park District’s Regional Trail System Ramps Project (SP# 091-090-081).

Motion passed.

### 4. 2016-54: Travel Behavior Inventory and Regional Model

Albrecht presented this item. Albrecht stated that this is really an informational item from the TAC, and will be a future action item if the TAB were to decide to do certain things. At the request of TAB, TAC formed a sub-group to look at what could be done with the Modeling and TBI to provide more benefit to all regional

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partners so that we can leverage that effort and that expenditure. TAC did pass a motion (part of the action) with “if/then” recommendations as part of the approval. MTS Planning Analyst Jonathan Ehrlich was present to answer questions from committee members.

The TAB discussed the timeline for making a final decision on the various funding models (proposed January).

Motion by Rodriguez, seconded by McBride that the TAB vote on the TBI funding at their December meeting.

Motion passed.

Motion by Callison, seconded by Maluchnik:

That if the TBI and Regional Model are funded by TAB, that the TAC Work Group’s recommendations listed below be included with the decision:

- That consultant selection committees for the TBI and modeling related activities include local agency representation.
- That Council modeling staff establish a regional transportation modeling work group, inclusive of the counties and other interested agencies, to establish how to best assure that the Regional Model is of optimal use to the Council’s regional partners.
- That Council staff provide a graphic version of TBI and modeling activities.
- That a scope of work be provided.
- That a breakdown of funding sources be provided.

Motion passed.

## **VII. INFORMATION AND DISCUSSION ITEMS**

### **1. Regional Solicitation Unique Projects**

Metropolitan Transportation Services Manager Highway Planning & TAB/TAC Process Steve Peterson presented this item.

The TAC thought that by the very nature of Unique Projects, it is very difficult to compare the projects. TAC did not propose any technical recommendations to bring back to the TAB today. TAC did say that, at a minimum, these projects should meet the qualifying criteria that other projects in the solicitation must meet, such as roadways being above a certain functional classification. TAC did recommend that Council staff do not solicit for unique project applications in the future and that, similar to past practice, unique projects requests be sent directly to TAB for consideration and be decoupled from the Regional Solicitation timeline.

## **VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS**

VanHattum informed the TAB that he will be leaving his full-time position with Transit for Livable Communities at the end of 2016. He is willing to continue to serve TAB through his appointment period through 2017.

## **IX. ADJOURNMENT - Business completed, the meeting adjourned at 2:20 p.m.**