

Charter of the METRO Blue Line Extension Community Advisory Committee (CAC)

DRAFT

OVERVIEW

The METRO Blue Line Extension (BLRT) Community Advisory Committee (CAC) is established to provide guidance to the BLRT Corridor Management Committee (CMC) on community issues during the engineering and environmental phases of Bottineau LRT project development. In addition, the CAC advises the Hennepin County Community Works Steering Committee for elements regarding station area planning, other infrastructure investments and elements that may be implemented post revenue service. Appointments to the CAC will serve commencing early 2015 and concluding December 31, 2016.

PURPOSE

The purpose of the CAC is to serve as a voice for the community and advise the BLRT Corridor Management and Community Works Steering Committees:

1. Provide input on light rail design and engineering topics including but not limited to station design, parking, multi-modal access to station and public art.
2. Advise on communications and outreach strategies related to BLRT.
3. Provide input on station area vision and character for development from a community perspective.
4. Review and comment on major initiatives and actions of the Community Works program.
5. Identify potential issues and review strategies to mitigate the impacts of construction on residences and businesses.
6. Serve as an information resource and liaison to the greater corridor community and their appointing organization.

REPORTING REQUIREMENTS

One CAC member will serve as a member of the CMC and provide updates of CAC activities at CMC. Another CAC member will also serve as a member to the Community Works Steering Committee and provide updates on CAC activities.

RESPONSIBILITIES

Each member of the BLRT CAC agrees to:

1. Attend a majority of CAC meetings and actively participate in discussions by sharing ideas and expertise.
2. Actively participate in discussions; be a voice to advance the broader interests of community.
3. Routinely report back to their organization on the activities and discussions of the CAC as well as serve as a conduit of information to the broader community and to their appointing organization.
4. Identify issues affecting communities impacted by both the LRT project development and Community Works initiatives and assist in developing strategies for minimizing those impacts.
5. Provide feedback on communication and public involvement efforts.
6. Listen to and respect the viewpoints of others.

7. Accept outcomes of Metropolitan Council decisions.

MEMBERSHIP

Members will be appointed in early 2015 and concluding December 31, 2016.

Membership is intended to represent the diverse interests and stakeholders along Southwest LRT line and will include stakeholders that are represented along the corridor. Specifically, membership be will appointed as follows:

Community appointed members:

- Minneapolis: 3 members
- Golden Valley: 2 members
- Robbinsdale: 2 members
- Crystal: 2 members
- Brooklyn Park: 3 members
- Minneapolis Park and Recreation Board: 2 members

Corridors of Opportunity Engagement Grantees: 10

At-large representation appointed by the Chair of Metropolitan Council and Chair of Hennepin County Community Works Steering Committee: 2

If an appointed member is no longer able to participate actively in the CAC, the organization that appointed that person will be allowed to name a replacement.

COMMITTEE CO-CHAIRS

The Chair of Metropolitan Council and Chair of Hennepin County Community Works Steering Committee will appoint two Co-Chairs for the CAC. The Co-Chairs are charged with ensuring corridor-wide perspectives are present when offering guidance to steering committees; lead committees through their tasks and ensure charter compliance; identify topics/issues of committee concern; and develop meeting agendas with Blue Line Project Office and Hennepin County staff.

MEETINGS

The CAC will schedule monthly meetings on the XXX of every month, from X:XX- X:XX PM. Agendas and meeting summaries will be distributed to all members at least five business days before the meeting and posted on the project's website at BlueLineExt.org. Post meeting, meeting materials/presentations and approved meeting summaries will be posted on the project's website: BlueLineExt.org.

Due to the timeliness of topics, additional meetings, subcommittees meetings and focus groups may be scheduled as needed.

To facilitate communication and a sharing of ideas and information, the CAC will meet jointly at least twice each year with the Business Advisory Committee (BAC). This meeting will replace a regularly scheduled CAC meeting.

Blue Extension Project Office (BPO)

April 10, 2015

KEY
 * Shared with SPO

