## Minutes of the SPECIAL MEETING OF THE TRANSPORTATION COMMITTEE

Monday, October 21, 2013

Committee Members Present: Adam Duininck, Chair Lona Schreiber, Vice Chair

James Brimeyer Jennifer Munt
Katie Rodriguez Edward Reynoso

Committee Members Absent: Jon Commers Steve Elkins

TAB Liaison: Robert Lilligren – not present at meeting

## **CALL TO ORDER**

A quorum was not present when Committee Chair Duininck called the special meeting of the Council's Transportation Committee to order at 4:05 p.m. on Monday, October 21, 2013. The chair requested that staff proceed with information items while awaiting a quorum. A quorum was present following the first information item and during the regular business of the Transportation Committee.

## APPROVAL OF AGENDA AND MINUTES

It was moved by Schreiber seconded by Reynoso to approve the agenda. Motion carried.

It was moved by Reynoso, seconded by Rodriguez to approve the minutes of the October 14, 2013 regular meeting of the Transportation Committee. Motion carried.

# TAB LIAISON REPORT – Robert Lilligren

TAB Liaison Robert Lilligren was not present at the meeting. MTS Deputy Director Amy noted that the agenda for the next meeting of the Transportation Committee will include a business item requesting concurrence with the TAB recommendation for one of the provisions of the revised regional solicitation evaluation process. Subsequent meetings will bring forth other provisions for the committee's review and concurrence as the development of the updated process is finalized.

## GENERAL MANAGER AND DIRECTOR REPORTS

Metro Transit General Manager Brian Lamb reported the following:

- 1. Metro Transit is kicking off development of an updated Service Improvement Plan or SIP. The SIP is a 10-to 15-year plan of improvements to the regular route transit network to achieve regional goals for transit. Broad public input on the content of the plan will be solicited, with the first step of that process being a series of stakeholder meeting for cities, counties, and other organizations that are engaged in transit issues. Invitations are going out this week for the meetings that will be held in mid-November. Staff will provide an update on the SIP project to this committee at its October 28 meeting.
- 2. A new pedestrian overpass was installed at the Northstar commuter rail line's Anoka station earlier this month. The overpass, hoisted into place on Thursday, October 10, will allow pedestrians to cross above the rail tracks between the station and a new three-level parking ramp. The overpass and parking ramp, which will also serve as a hub for buses, bikers and pedestrians, are scheduled to be substantially complete by the end of 2013. Construction began in early May.
- 3. Metro Transit has expanded a partnership with health-insurance provider Medica, making it easier for its members to take transit to and from their medical appointments. Medica previously purchased one-ride coupons from Metro Transit to give to certain members who qualified for assistance with their transportation needs. Medica also covered taxicab rides for some of its members. Metro Transit's Revenue Operations division worked with Medica by setting up equipment similar to other Go-To Card retailers in the Twin Cities. Medica will be able to create the Go-To Card that best suits the needs of its

client by not handling the one-ride coupons anymore, plus clients can get their Go-To Card refilled by Medica, if the need arises. In addition, Medica members can use their Go-To Cards for trips to other destinations beyond their medical appointments. Staff also provided Medica with an online tool called My Fare Card List, which is a more convenient way to manage Go-To Cards and allows organizations to use a credit card to pay for transit passes.

Metropolitan Transportation Services Deputy Director Amy Vennewitz reported the following:

- 1. Motor Vehicle Sales Tax receipts for September 2013 are up 5 percent over September 2012 but still are not at forecasted levels. Receipts are currently coming in at 95.8 percent of forecast.
- 2. Notification was received last week that the locally preferred (LPA) alternative amendment for the Bottineau Transitway was approved by the Federal Highway Administration and the Federal Transit Administration. The LPA amendment has now been officially adopted into the region's Transportation Policy Plan (TPP), making it eligible for federal funding.
- 3. Data from the Travel Behavior Inventory has been finalized and added to the Metropolitan Council website. The information, which also includes helpful graphics, may be accessed from either the Council's homepage or the Transportation Planning page.

#### **BUSINESS**

#### Consent Items

There were no consent items at this meeting.

## **Non-Consent Items**

2013-278: Central Corridor Light Rail Transit (Green Line): AECOM Engineering Services Amendment for Staffing

Metro Transit Deputy General Manager Mark Fuhrmann presented the item and responded to a question from CM Brimeyer about the status of LRV procurement.

It was moved by Schreiber, seconded by Rodriguez that the Metropolitan Council authorize the Regional Administrator:

- To issue work orders to AECOM for additional design activities, continuation of design support during construction, construction support services, light rail vehicle support services and to provide system integration testing support services during calendar year 2013 for an increase of \$0.5 million and a total spending authority not to exceed the \$112.2 million total contract amount.
- To negotiate and execute an amendment to the professional services contract with AECOM to
  increase the contract amount by \$5.0 million, and issue work orders for a not-to-exceed amount of
  \$117.2 million for additional design activities, continuation of design support during construction,
  construction close-out support services, light rail vehicle support services, and to provide system
  integration testing support services during calendar year 2014.

Motion passed.

Hearing no objection, Chair Duininck stated that this item could proceed to the full Council as a consent item.

2013-284 SW: Authorization to Execute Contract No.13P106 for the Procurement of Bus and Light Rail Vehicle Surveillance Systems Maintenance Contract

Tom Humphrey, Metro Transit Assistant Director of Bus Maintenance, presented the item. He answered a question from CM Schreiber as to whether the contract now includes LRVs and what dollar amount that portion represents.

It was moved by Reynoso, seconded by Rodriguez that the Metropolitan Council authorize the Regional Administrator to execute Contract No. 13P106 with VSIS Inc. for the procurement of bus and light rail vehicle surveillance system maintenance services for a three-year term in the amount of \$724,267.13. Motion passed.

2013-290: Contract Amendment, Overhaul Base Facility Renovations and Expansion, Contract No.11P208 Metro Transit Principal Engineer Jim Harwood presented the item. There were no questions from committee members and no further discussion.

It was moved by Schreiber, seconded by Reynoso That the Metropolitan Council (Council) authorize the Regional Administrator to execute an amendment to professional services contract 11P208 relative to the Overhaul Base Facility Renovations and Expansion at a cost of \$134,549.00. Motion passed.

Hearing no objection, Chair Duininck stated that this item could proceed to the full Council as a consent item.

#### INFORMATION

- Bicycle Master Study
   MTS Planning Analyst Steven Elmer provided an update on the preliminary results of the regional bicycle
   system master study. He outlined elements of the study based on the guiding principles for regional
   bicycle transportation and reviewed various analyses of findings and next steps in finalizing the report.
- New Bus Stop Signs
   Ben Rajkowski, Supervisor of Transit Information Services, and Senior Graphic Designer Amy Dritz
   provided an overview of design elements and added functionality of new bus stop signs. Staff also outlined
   budgeting for the project and plans for rollout of the new signs.
- 3. 2017 Federal Transportation Funding Issues and Options
  MTS Deputy Director Amy Vennewitz reported on the status of the regional solicitation including scheduling and funding issues and a proposed timeline for the evaluation process.

#### ADJOURNMENT

Business completed, the meeting adjourned at 5:10 p.m.