



METROPOLITAN COUNCIL

Notice of Request for Proposals (RFP) for

Outreach and Engagement Services for Transportation Studies

Contract Number 24P244

The Metropolitan Council is soliciting proposals for outreach and engagement services on an as-needed basis. Requested services may include the planning, design, and facilitation of outreach activities focused on community inclusion in support of Metropolitan Transportation Services (MTS) and transportation planning studies and reports. The anticipated schedule for this procurement is as follows:

Issue Date	February 25, 2025
Pre-Proposal Meeting	Thursday, March 6, 2025 at 1:00 PM
Question Due Date	March 13, 2025
Proposal Due Date	Thursday, March 27, 2025 at 4:00 PM
Award Date	April 2025

For the purposes of this contract, the Council has established a **18%** goal for Disadvantaged Business Enterprise (DBE) participation. DBE firms can be found in the [MNUCP DBE Directory](#).

Proposers are strongly encouraged to verify subcontractor's State and Federal debarment and suspension status at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

A pre-proposal meeting will be held on **Thursday, March 6, 2025 at 1:00 PM** via Microsoft Teams.

Proposers may join from the following meeting link:

https://teams.microsoft.com/join/19%3ameeting_YTlzNDk5NDAtY2I2NS00YTFhLTgzMmMtMTI0Yzk2ZDAzMGIx%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22ea4efa12-92d1-4a5d-853a-2161c4d9d21e%22%7d



Meeting ID: 272 111 202 23, **Passcode:** WN7sw9EA

Join with a video conferencing device: metro council@m.webex.com; Video Conference ID: 111 074 538 1

Or call in (audio only): +1 763-600-8619,,661774009# United States, Minneapolis, Phone Conference ID: 217 220 275#

Please Contact RFP administrator for the RFP documents. Ensure the email subject line reads "[Request RFP 24P244](#)" for prompt processing. Questions concerning the content of the RFP documents may be directed to:

Steven Kensinger
RFP Administrator
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Metropolitan Council
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St. Paul, MN 55101