

Minutes of the

REGULAR MEETING OF THE MANAGEMENT COMMITTEE

Wednesday, May 27, 2015

Committee Members Present: Chair; Steven Chávez, Vice Chair; Richard Kramer, Deb Barber, Sandy Rummel, Harry Melander

Committee Members Absent: Katie Rodriguez, Gary Cunningham

CALL TO ORDER

A quorum being present, Committee Vice Chair Kramer called the regular meeting of the Council's Management Committee to order at 2:34 pm on Wednesday, May 27, 2015.

APPROVAL OF AGENDA AND MINUTES

It was moved by Rummel, seconded by Barber to approve the agenda.

Motion carried.

It was moved by Barber, seconded by Rummel, to approve the minutes of the April 8, 2015 regular meeting of the Management Committee.

Motion carried.

BUSINESS

2015-96 SW Authorization to renew Railroad Liability Insurance for Northstar Operations

It was moved by Rummel and seconded by Barber that the Metropolitan Council authorize the renewal of its railroad liability insurance, effective 6/1/15-6/1/16, for the Northstar Commuter Rail Operations in an amount not to exceed \$1,140,000. Phil Walljasper, Director - Risk Management and Claims, presented the business item.

Motion carried.

2015-97 SW Authorization to renew Council Property Insurance

It was moved by Rummel, and seconded by Kramer, that the Metropolitan Council authorize the renewal of its property insurance with FM Global, effective 6/1/15-6/1/16, in an amount not to exceed \$1,580,000. Phil Walljasper, Director - Risk Management and Claims, presented the business item.

Motion carried.

2015-98 Authorization to Award General Obligation Debt Within Established Financial Parameters, Resolutions 2015-2, 2015-3, 2015-4

It was moved by Barber, and seconded by Kramer, that the Metropolitan Council adopt the attached parameters - Resolution 2015-2, 2015-3, 2015-4, authorizing the issuance, sale and award of general obligation debt, the incurrence of related issuance expenses and execution of necessary documents to secure this financing. Richard Koop, Senior Treasury Manager and Jim Chang, Financial Analyst, presented the business item.

Motion carried.

2015-112 Authorization to amend HealthPartners services agreement to include build-out and administration of an on-site clinic

It was moved by Barber, and seconded by Rummel, that the Metropolitan Council authorize the Regional Administrator to amend the services agreement with HealthPartners to include the build-out and administration of an on-site clinic – very near the Robert Street location for an amount not to exceed \$942,600 for two years of operation and build out costs. The item was presented by Marcy Syman, Human Resources Director and Terri Bopp, Benefits Manager.

Motion carried.

2015-104 Authorization to Negotiate and Execute a Lease for Office Space in St Paul

It was moved by Rummel, and seconded by Barber, that the Metropolitan Council authorize the Regional Administrator to negotiate and execute a lease for additional office space in St Paul not to exceed \$350,000 annually. The item was presented by Mary Bogie, Chief Financial Officer and Ia Xiong, Real Estate Manager.

Motion carried.

INFORMATION

Summary of First Quarter 2015 Procurements

Micky Gutzmann, Director of Contracts and Procurement, presented a summary of the first quarter 2015 procurements.

Enterprise Content Management Overview and Update

Carah Koch, Director of Enterprise Content Management, provided an overview on Enterprise Content Management at the Council. Her presentation included background information, organizational impact, and 2015 expected outcomes.

ADJOURNMENT

Business completed, the meeting adjourned at 3:54pm

Brooke Crosby
Recording Secretary