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*Transportation Advisory Board  
Of the Metropolitan Council*

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**Minutes of a Meeting of the  
TECHNICAL ADVISORY COMMITTEE  
Wednesday, August 7, 2013  
9:00 A.M.**

**Members Present:** Jon Olson, Tom Johnson, Kevin Roggenbuck (for Tim Mayasich), Craig Jensen (for Lisa Freese), Cory Slagle, Mark Filipi, Pat Bursaw, Bridget Rief, Susan Moe, Beverley Miller, Jean Keely, Steve Albrecht, Kim Lindquist, Richard McCoy, Jack Byers, Allan Lovejoy, Paul Kurtz

**1. Call to Order**

The meeting was called to order at 9:02 a.m.

**2. Approval of Agenda**

It was moved by M. Filipi, seconded by A. Lovejoy to adopt the agenda. Motion carried.

**3. Approval of June Minutes**

The June 5, 2013, meeting minutes were amended to add Bridget Rief and Alan Lovejoy in attendance at the meeting. It was moved by M. Filipi, seconded by K. Lindquist to approve the minutes as amended. Motion carried.

**4. TAB Report**

M. Filipi reported on TAB's July 17 meeting:

Action Item:

TAB discussed comments on and recommendations for four Thrive MSP 2040 policy issues that were prepared by a TAB task force. The Board adopted the comments and recommendations and forwarded them to the Council.

Information items:

- Kevin Roggenbuck, Steve Peterson, Maria Cote, and Charleen Zimmer presented an overview of solicitation process; report on the three Technical Memorandums prepared to date; and key policy questions generated from the stakeholder surveys and policy maker workshop. There was concern on when TAB would be involved in reviewing the recommendations.
- Jim Hovland reported that the TAB Bylaws task force is about halfway through updating the bylaws.

**5. Special Agenda Items**

**Staffing Changes:** Mark Filipi

M. Filipi announced that Elaine Koutsoukos will be taking on the roll of TAC Secretary, with the retirement of Ann Braden. TAB will be working on filling the TAB Coordinator position and MTS will be filling Ann's position also.

**Minnesota's Strategic Highway Safety Plan:** Brad Estochen, MnDOT

B. Estochen gave a presentation on Minnesota's Strategic Highway Safety Plan – Moving Minnesota Toward Zero Deaths (TZD). The mission of TZD is to create a culture for which traffic fatalities and

serious injuries are no longer acceptable through the integrated application of education, emergency medical and trauma services, enforcement and engineering. The Strategic Highway Safety Plan is a comprehensive plan to reduce vehicle-related fatalities and injuries on the nation's highways. The national plan was developed by AASHTO in 1998 and updated in 2005, which an established national goal of no more than one fatality per 100 million vehicle miles traveled by 2008. Minnesota's safety plan was developed in 2004 and updated in 2007. An update is being developed and stakeholder input was gathered in a series of workshops held May through June. MPO involvement will include submitting safety strategies, providing input in the development of the plan and reviewing and commenting on the draft plan. The SHSP is scheduled for final approval in April 2014 and released in May 2014. The SHSP will inform the Council in the development of the TPP. Copies of the power point presentation will be sent to TAC members.

**Regional Solicitation Evaluation Study:** Steve Peterson, SRF, Charleen Zimmer, ZAN Associates  
Steve Peterson gave an overview of the Regional Solicitation Evaluation Study. The evaluation will assess the effectiveness of the Regional Solicitation, determine the efficiency, and incorporate MAP-21 changes. Tech Memo 1 reviews the changes to the Regional Solicitation since 1993 and the major themes of the 2030 TPP. It reviews the investments in the highway system, transit capital and operating, and multimodal. It compares the SAFETEA-LU and MAP-21 funding levels, a summary of projects funded 2003-2011, and maps showing distribution of projects funded by funding category and by mode. Charleen Zimmer presented information on Tech Memos 2 and 3 and Key Policy Questions. Tech Memo 2 summarizes the outreach work that has been completed with interviews and surveys. Tech Memo 3 summarizes the policy maker workshop held on May 6, 2013. The Key Policy Questions summarizes feedback from the interviews, surveys, and policy make workshop; common themes in agreement, and key policy discussion items. The 3 step process for developing recommendations was presented. TAC has been involved in the process through telephone interviews, internet survey, invitation to the policy maker workshop, and today's TAC meeting. TAC members can email comments to the project team. An update of the Study can be made in the fall. Copies of the power point presentation will be sent to TAC members.

## **6. Committee Reports**

### **A. Executive Committee** (Pat Bursaw, Chair)

Two new members have joined TAC: Jean Keely, Blaine, and Paul Oehme, Chanhassen, both representing Metro Cities, replacing Chuck Ahl and Carolyn Braun. A TAC Orientation meeting will be held for new members, possibly after the October TAC meeting.

### **B. Funding and Programming Committee** (Heidi Schallberg, Senior Planner)

**Action Item 2013-28:** S. Albrecht moved and T. Johnson seconded a motion to accept the Public Comments report for the 2014-2017 Transportation Improvement program (TIP) for the Twin Cities Metropolitan Area. **MOTION CARRIED** unanimously.

**Action Item 2013-29:** S. Albrecht moved and K. Roggenbuck seconded a motion to adopt the 2014-2017 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area and forward to the Metropolitan Council for concurrence. **MOTION CARRIED** unanimously.

**Action Item 2013-30:** S. Albrecht moved and K. Roggenbuck seconded a motion to adopt an amendment to the 2013-2016 Transportation Improvement Program (TIP) to add the I-394 entrance ramp/bridge from Ridgedale Drive to Westbound I-394 in Minnetonka in 2014 for a total of \$6,700,000, using \$1,603,965 of state Transportation Economic Development (TED) funds and \$5,096,035 of local funds. **MOTION CARRIED** unanimously.

### **C. Planning Committee** (Allen Lovejoy, Chair)

**Action Item 2013-27:** A. Lovejoy moved and T. Johnson seconded a motion to approve the proposed change to the regional roadway functional classification of Jefferson Highway between 93rd Avenue and 109th Avenue North from Major Collector to “B” Minor Arterial; change functional classification of 101st Avenue between Jefferson Highway and Oak Grove Parkway, for this planned reconstruction, from local road to “A” Minor Arterial Expander; and change functional classification of Oak Grove Parkway between Winnetka Avenue and Noble Parkway from local road to “A” Minor Arterial Expander.

**MOTION CARRIED** unanimously.

The Transportation Advisory Board maintains roadway classification system on regional roads. TAB has delegated the responsibility of approving changes to the system to the Technical Advisory Committee. Changes submitted by the agency with jurisdiction over the roadway are reviewed and recommended by the TAC Planning Committee, approved by TAC, and received as information by TAB.

**Action Item 2013-31:** A. Lovejoy moved and K. Roggenbuck seconded a motion to adopt the 2014 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area and forward to the Council for adoption. **MOTION CARRIED** unanimously.

TPP Partnership Workshop Update: A. Lovejoy reported that there is concern with the timeline of THRIVE 2040. THRIVE 2040 is coming out a month before the TPP draft is completed. There has been good participation. The next meeting is in September. Mary Karlsson, MTS staff, announced that a special Policy Maker meeting will be held on August 26 at 8:00 a.m. and TAC members were welcome to attend. There will be no meeting for TAC; written comments will be taken instead.

### **7. Agency Reports**

There were no agency reports.

### **8. Other Business and Adjournment**

S. Albrecht asked about the update requested regarding the change “non-State-Aid agencies” and eligible project sponsors and the new requirements meaning that these “non-State-Aid agencies” would have to immediately find a project sponsor from a State Aid agency (cities over 5,000 and counties) to be able to continue their projects that were funded through the TAB’s Regional Solicitation. P. Bursaw responded that MnDOT did not have staff available to present today and it will be presented and discussed at the next Funding & Programming Committee and Technical Advisory Committee meetings.

The meeting adjourned at 10:42 AM.

### **Prepared by:**

Elaine Koutsoukos