

**Minutes of the
REGULAR MEETING OF THE AUDIT COMMITTEE**

Wednesday, January 22, 2014

Committee Members Present: Gary Van Eyll, Chair, Chuck Denninger, Steven T. Chávez, Edward Reynoso, Heather Johnston, Julie Kleinschmidt

Committee Members Absent: N/A

Committee Members Excused:

CALL TO ORDER

A quorum being present, Committee Chair Van Eyll called the quarterly meeting of the Council's Audit Committee to order at 12:04 p.m. on Wednesday, January 22, 2014.

APPROVAL OF AGENDA AND MINUTES

It was moved by Chávez, seconded by Johnston to approve the agenda. **Motion carried.**

It was moved by Reynoso, seconded by Chávez to approve the minutes of the June 26, 2013 quarterly meeting of the Audit Committee. **Motion carried.**

BUSINESS

Transition

Metropolitan Council Regional Administrator Pat Born addressed the transition of the Council's Program Evaluation and Audit Department. Program Evaluation and Audit Director's position is vacant and Audit Manager Arleen Schilling is serving as Interim Director until the position is filled.

2014-A01 2013 Performance Report

Outgoing Director of Program Evaluation and Audit Katie Shea presented the 2013 Performance Report to the Audit Committee.

2014-A02 2014 Risk Assessment and Audit Plan

Katie Shea presented the 2014 Risk Assessment and Audit Plan to the Audit Committee. It was moved by Denninger, seconded by Johnston, that Audit Committee accept the 2014 Risk Assessment and Audit Plan. **Motion carried.**

2014-A03 QAR Results

Metropolitan Council's Program Evaluation and Audit department recently underwent a self-assessment review by an independent validator. Evaluator Leslie Nagel presented the Quality Assurance Review results to the Audit Committee. It was moved by Reynoso, seconded by Chávez, that Audit Committee accept the report. **Motion carried.**

2014-A04 MN State Auditors Entrance Conference

MN State Auditor Director Randy Vogt introduced Amy Ames and Lisa Young who will conduct the Council's Management and Compliance review for the year end 2013.

2014-A07 Livable Communities

Auditor Josiah Waderich presented the report to the Audit Committee. Also in attendance to help answer question regarding the program were Livable Communities Director Beth Reetz and Livable Communities Manager Paul Burns. It was moved by Chávez, seconded by Reynoso, that Audit Committee accept the report.
Motion carried.

2014-A05 Green Line DBE

Auditor Robert Lundberg presented the report to the Audit Committee. Also in attendance to help answer questions about the report were Office of Equal Opportunity Director Wanda Kirkpatrick, OEO Assistant Director Aaron Koski, and OEO Consultant of the Small Business Unit Roderic Southall. The Committee directed Audit to conduct additional review of Green LineDBE. It was moved by Chávez, seconded by Denninger, that Audit Committee accept the report.

Motion carried.

2014-A06 Target Field Station DBE

Robert Lundberg presented the report to the Audit Committee. Also in attendance to help answer questions about the report were Wanda Kirkpatrick, Aaron Koski, and Roderic Southall. It was moved by Johnston, seconded by Kleinschmidt, that Audit Committee accept the report.

Motion carried.

2014-A08 FTA Drug and Alcohol Presentation

Program Evaluation and Audit Interim Director Arleen Schilling gave a presentation to the Committee. Human Resource Occupational Health Manager Connie DeVolder was in attendance to help answer questions about the program. It was moved by Chávez, seconded by Reynoso, that Audit Committee accept the presentation.

Motion carried.

INFORMATION

1. 2014 proposed Audit Committee Meeting schedule: March 26, June 11, and October 22.

ADJOURNMENT

Business completed, the meeting adjourned at 2:09 p.m.

Mary Weems
Recording Secretary