



## METROPOLITAN COUNCIL

### Notice Of Request for Proposals (RFP) - **REVISED II** for 2025 and 2027 Household Travel Surveys

#### Contract Number 24P006

The Metropolitan Council is soliciting proposals for the following services: conduct household travel survey in 2025 and 2027 including project management, data needs development, sample design, survey design, survey administration, data cleaning, expansion, and summarization.

The anticipated schedule for this procurement is as follows:

<b>RFP Issue Date</b>	January 7, 2025
<b>Pre-Proposal Meeting</b>	January 16, 2025, at 1:00 PM
<b>Questions Due</b>	January 30, 2025
<b>Proposals Due</b>	February <b>25</b> , 2025, at 4:30 PM
<b>Award</b>	March / April 2025

For the purposes of this contract, the Council has established an **18%** goal for Disadvantaged Business Enterprise (DBE) participation. DBE firms can be found in the [MNUCP DBE Directory](#).

[Click Here](#) to view and download the RFP documents (including Plan Holder Report and Addendums). Please input this QuestCDN eBidDoc™ Number **9489353** on the website's Project Search page. Contact QuestCDN at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in downloading and working with the digital documents.

Proposers are strongly encouraged to verify subcontractor's State and Federal debarment and suspension status at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

#### PRE-PROPOSAL MEETING

**January 16, 2025, at 1:00 PM**, via Microsoft Teams. **Proposers may join from the following meeting link:** [https://teams.microsoft.com/join/19%3ameeting\\_MDRiZjU5MTYtMzIzNy00ODMxLTk5MGMtNWE0Mjk5ZDZiYTBI%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d](https://teams.microsoft.com/join/19%3ameeting_MDRiZjU5MTYtMzIzNy00ODMxLTk5MGMtNWE0Mjk5ZDZiYTBI%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d)

Meeting ID: 277 139 522 469, Passcode: kn2U2ZJ9

**Join with a video conferencing device:** [metro council@m.webex.com](mailto:metro council@m.webex.com); Video Conference ID: 116 775 363 3; [Alternate VTC instructions](#)

**Or call in (audio only):** [+1 763-600-8619, 862732635#](tel:+17636008619862732635) United States, Plymouth Phone Conference ID: 862 732 635#. If you plan to attend **Pre-Proposal Meeting**, please e-mail [marie.ozanne@metc.state.mn.us](mailto:marie.ozanne@metc.state.mn.us) so that you can be recorded as a participant. Proposers are strongly encouraged to attend. **Proposers are strongly encouraged to attend.**

Completion dates for the project milestones in this section are tentative only and are subject to modification by the Council.

Questions concerning the content of the RFP documents may be directed to:

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