

**Minutes of the
QUARTERLY MEETING OF THE AUDIT COMMITTEE**

Wednesday, April 8, 2015

Committee Members Present: Edward Reynoso, Chair; Steven T. Chávez; Cara Letofsky; Chuck Denninger; Heather Johnston

Committee Members Absent: Julie Kleinschmidt

Committee Members Excused:

CALL TO ORDER

A quorum being present, Committee Chair Edward Reynoso called the quarterly meeting of the Council's Audit Committee to order at 12:01 p.m. on Wednesday, April 8, 2015.

APPROVAL OF AGENDA AND MINUTES

It was moved by Johnston, seconded by Denninger to approve the agenda. **Motion carried.**

It was moved by Johnston, seconded by Letofsky to approve the minutes of the January 28, 2015 quarterly meeting of the Audit Committee. **Motion carried.**

BUSINESS

2015-A05 Director's Report

Metropolitan Council's Program Evaluation and Audit Director Arleen Schilling gave an update on the program's activities for the 1st quarter of 2015. Arleen introduced Council Member Edward Reynoso as the Chair of the Audit Committee which was vacated by Gary Van Eyll last March. Arleen welcomed Council Member Cara Letofsky who has filled the vacancy left by Reynoso. She also announced that Heather Johnston will leave a third vacancy on the Audit Committee as of June 2015. Arleen thanked Ms. Johnston for her service and dedication to the Audit Committee since 2014. Finally, Arleen spoke on which activities the program is anticipating in the coming months.

2015-A06 LRT Fare Compliance

Manager Brian Hanninen and Intern Liz McNamara presented the report to the Committee. Metro Transit General Manager Brian Lamb helped answer questions about the report. It was moved by Chávez, seconded by Denninger, that the Council's Audit Committee accept the report.

Motion carried.

2015-A07 Application Xtender Access

Auditor II Josiah Waderich presented the report to the Committee. In attendance to represent the program were Director of Enterprise Content Management Carah Koch, Manager IS II Shankar Veluvali, and the Council's Chief Information Officer Dave Hinrichs. It was moved by Letofsky, seconded by Chávez, that the Audit Committee accept the report.

Motion carried.

2015-A08 Council-wide Non-construction Contract Amendments

Audit Team Leader Robert Lundberg presented the report to the Committee. The Council's Director of Contracts and Procurement Micky Gutzmann helped answer questions about the program. It was moved by Chávez, seconded by Johnston, that the Audit Committee accept the report.

Motion carried.

2015-A09 Metro Transit Inventories

Robert Lundberg presented the report to the Committee. Manager of Materials Management Chris Haefner helped answer questions about the report. Also in attendance to represent the program was Director of Finance Edwin Petrie. It was moved by Denninger, seconded by Johnston, that the Audit Committee accept the report.

Motion carried.

INFORMATION

1. Next Audit Committee Meeting has two tentative dates, June 10 and June 24. The confirmed date will be set to coincide with the completion of the MN State Auditor's Report – Management and Compliance for the YE 2014.

ADJOURNMENT

Business completed, the meeting adjourned at 1:30 p.m.

Mary Weems
Recording Secretary