

Minutes of the

MEETING OF THE EQUITY ADVISORY COMMITTEE

Tuesday, September 20, 2016

Committee Members Present: Co-Chair; Acooa Ellis, Kadra Abdi, David Ketroser, Claudia Cody, Jennifer Munt, Steven Chavez, Leon Rodrigues, Tie Oei, Sindy Garcia Morales, Ruthie Johnson, Elham Ashkar, Leslie Redmond

Committee Members Absent: Co-Chair; Edward Reynoso, Shirley Cain, Ishmael Israel, Vayong Moua, Deb Barber, Kimberly Carpenter, Rebecca Stratton, Nelima Sitati Munene, Metric Giles

CALL TO ORDER

Committee Co-Chair Ellis called the regular meeting of the Council's Equity Advisory Committee to order at 6:12 p.m. on Tuesday, September 20, 2016.

APPROVAL OF AGENDA AND MINUTES

Approval of the agenda and minutes was moved by David Ketroser, and seconded by Tie Oei.

WORLD CAFÉ WORKSHOP

Sindy Garcia Morales and Ruthie Johnson introduced the World Café workshop to discuss the committee's norms, vision and bylaws. This workshop is designed to allow for everyone's voice to be heard and for the committee's collective knowledge to become visible. Sindy and Ruthie then explained the logistics of the World Café, with three progressive rounds of conversation that committee members would rotate through with discussion.

The World Café activity had three rounds of conversation, answering the following questions:

1. Based on the committee's charge, what does success look like for our committee? What needs to happen to achieve it?
2. If you could suggest 1-2 guidelines for how we run our meetings, what would they be? (Attendance, speaking order and conduct, etc.)
3. How do we want to arrive at decisions? Is there anything that is missing? Is there anything we'd like to look into adjusting?

Throughout the activity, committee members wrote their thoughts and notes on sticky notes in order for them to be collected and harvested. Committee members discussed the three discussion questions in 17 minute rounds. These notes were then organized into themes by Co-Chair Ellis and shared with the committee.

Members then shared their thoughts on the activity. This discussion touched on:

- Shared power
- Voting procedures
- Speaking order in committee meetings
- Power dynamics between Council members and community members
- Norms of conversation during meetings

For a detailed description of the results of this activity, refer to the [World Café Results document](#).

ADJOURNMENT

Business completed, the meeting adjourned at 7:49 p.m.

Kevin Murphy
Recording Secretary