



METROPOLITAN COUNCIL
Notice Of Request for Proposals (RFP) - REVISED
for 2025 and 2027 Household Travel Surveys
Contract Number 24P006

The Metropolitan Council is soliciting proposals for the following services: conduct household travel survey in 2025 and 2027 including project management, data needs development, sample design, survey design, survey administration, data cleaning, expansion, and summarization.

The anticipated schedule for this procurement is as follows:

RFP Issue Date	January 7, 2025
Pre-Proposal Meeting	January 16, 2025, at 1:00 PM
Questions Due	January 30, 2025
Proposals Due	February 11 , 2025, at 4:30 PM
Award	March / April 2025

For the purposes of this contract, the Council has established an **18%** goal for Disadvantaged Business Enterprise (DBE) participation. DBE firms can be found in the [MNUCP DBE Directory](#).

[Click Here](#) to view and download the RFP documents (including Plan Holder Report and Addendums). Please input this QuestCDN eBidDoc™ Number **9489353** on the website's Project Search page. Contact QuestCDN at 952-233-1632 or info@questcdn.com for assistance in downloading and working with the digital documents.

Proposers are strongly encouraged to verify subcontractor's State and Federal debarment and suspension status at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

PRE-PROPOSAL MEETING

January 16, 2025, at 1:00 PM, via Microsoft Teams. **Proposers may join from the following meeting link:** https://teams.microsoft.com/join/19%3ameeting_MDRiZjU5MTYtMzIzNy00ODMxLTk5MGMtNWE0Mjk5ZDZiYTBI%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d

Meeting ID: 277 139 522 469, Passcode: kn2U2ZJ9

Join with a video conferencing device: metro council@m.webex.com; Video Conference ID: 116 775 363 3; [Alternate VTC instructions](#)

Or call in (audio only): [+1 763-600-8619, 862732635#](tel:+17636008619862732635) United States, Plymouth Phone Conference ID: 862 732 635#. If you plan to attend **Pre-Proposal Meeting**, please e-mail marie.ozanne@metc.state.mn.us so that you can be recorded as a participant. Proposers are strongly encouraged to attend. **Proposers are strongly encouraged to attend.**

Completion dates for the project milestones in this section are tentative only and are subject to modification by the Council.

Questions concerning the content of the RFP documents may be directed to:

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