

## **Minutes of the**

### **MEETING OF THE AUDIT COMMITTEE**

June 19, 2019

**Committee Members Present: Judy Johnson, Chair, Chai Lee, Vice Chair, Christopher Ferguson, Susan Vento, Quinn Gaalswyk, Gracie George, Amy Jorgenson, Andra Roethler**

#### **CALL TO ORDER**

A quorum being present, Chair Johnson called the regular meeting of the Council's Audit Committee to order at 1 pm. on June 19, 2019.

#### **APPROVAL OF AGENDA AND MINUTES**

It was moved by Susan Vento, seconded by Amy Jorgenson, to approve the agenda. Motion carried.

It was moved by Amy Jorgenson, seconded by Susan Vento, to approve the minutes of the February 6, 2019 meeting of the Audit Committee. Motion carried.

#### **BUSINESS**

1. Director's Report

Matt LaTour, Director, Program Evaluation and Audit welcomed new Committee Members and introductions were conducted. See Department updates, Audit Plan, external reviews. No action required.

2. 2019-A02 Non-Revenue Vehicles

It was moved by Quinn Gaalswyk, seconded by Amy Jorgenson, to approve Report. Motion carried.

3. 2019-A03 Transit Assistance Program

It was moved by Chai Lee, seconded by Susan Vento, to approve the Report. Motion carried.

4. 2019-A04 Quality Assurance Review

It was moved by Christopher Ferguson, seconded by Andra Roethler, to approve Report. Motion carried.

5. 2019-A05 Plymouth Metrolink FTA

It was moved by Christopher Ferguson, seconded by Amy Jorgenson, to approve Report. Motion carried.

6. 2019-A06 Midwest Paratransit FTA

It was moved by Christopher Ferguson, seconded by Andra Roethler, to approve Report. Motion carried.

#### **INFORMATION**

1. State Auditor's Exit Conference (Amy Ames, Stephanie Kuka 651.602.1533) See Report

2. Audit Policy 3.5 Revisions, Audit Charter and Audit Committee Charter. It was moved by Andra Roethler, seconded by Susan Vento, to approve Audit Policy, Audit Charter and Audit Committee Charter. Motion carried.

3. Next scheduled Audit Committee Meeting: Tentative October 30, 2019

#### **ADJOURNMENT**

Business concluded and the meeting adjourned at 3:30 pm.

Tamara Rein,  
Recording Secretary