

**Minutes of the
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, February 17, 2016
Metropolitan Council Chambers, 390 North Robert St., St. Paul

MEMBERS PRESENT:	Hovland, James, Chair	McGuire, Mary Jo	Tabke, Brad
Bigham, Karla	Staples, Jamez	Callison, Jan	Reich, Kevin
Van Hattum, David	Look, Matt	Maluchnik, Randy	Sandahl, Suzanne
Sanger, Sue	Goins, William	Ulrich, Jon	Rodriguez, Katie
Dugan, Peter	Tolbert, Chris	Miranda, Suyapa	Wosje, Jeff
Thornton, David	McBride, Scott	d'Almeida, Anani	Laufenburger, Denny
Parsons, Rolf	Swanson, Dick		
ABSENT:			
Gaylord, Kathleen	Anderson, Doug	Crimmins, Carl	Hamann-Roland, Mary
Fawley, Ethan	Petryk, Becky	Hansen, Gary	McKnight, Kenya
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

I. CALL TO ORDER

A quorum was not present when Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 12:40 p.m. on Wednesday, February 17, 2016. Chair Hovland began the meeting with the committee/agency reports while waiting for a quorum. A quorum was reached prior to discussing and acting on business items.

II. ADOPTION OF THE AGENDA

Motion by Look, seconded by McGuire to adopt the 02/17/16 agenda. Motion carried.

III. PUBLIC FORUM

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today's meeting.

IV. REPORTS

1. TAB Chair's Report

Hovland reported that the TAB Executive Committee met preceding this TAB meeting and discussed the following:

The TAB Bylaws provide for two Vice Chairs – 1st and 2nd. The TAB needs to appoint these positions. Discussed future agenda information items including future transportation issues, studies on mileage based user fees, supply chain economics, driverless vehicles, A-Line tour. The intent is to keep the regular meetings to 2 hours; addressing the business items but also fitting in a programmatic aspect if time allows.

2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)

MnDOT: McBride – reported that there will be an invitation going out to members for the FAST Act Forum to be held on Monday 2/29/16 from 10:00-3:00 at the Doubletree Hotel downtown St. Paul. There is a fee of \$50 for the forum. Elaine Koutsoukos will forward the information to the members. There is potential for a presentation to TAB about the FAST Act, for those who cannot make the forum. Transportation hearings have begun at the Legislature.

MPCA: Thornton – nothing to report.

MAC: Carl Crimmins – was not present at the meeting.

Metropolitan Council: Katie Rodriguez – reported that Metro Council Chair Adam Duininck spoke at the State of the Region last Thursday, focusing on partnerships. Rodriguez thanked TAB members who attended the State of the Region.

Chair Hovland introduced new member Rolf Parsons, who said a few words about his background and interest in transportation issues/TAB.

3. Technical Advisory Committee

Steve Albrecht reported that the Metro Council, Metro Cities and TAC have put together an “Intro to Regional Solicitation Process” to be held on Friday, March 4th at 1:00 at the League of Minnesota Cities. This meeting is to enable cities, agencies and county partners to ask questions about the solicitation process, identify potential projects, receive support and be educated about the tools that the Metro Council has available to help with the online applications. The sponsors of the meeting are hopeful that this will encourage cities and counties to apply for funding in the future.

Albrecht also said that there will be quite a few Functional Classification changes that have been approved by TAC that will be coming to the TAB in April.

Albrecht presented the Draft Policy and Process to Defederalize TAB-selected projects. The TAC and work groups have worked on this for approximately the last 9 months. Rodriguez stated that Metro Council member Steve Elkins stated at the Transportation Committee that other regional areas have been more proactive by addressing defederalization prior to the projects being included in the TIP and she is hopeful that this region will also be more proactive in the future. Hovland noted the mandate for defederalization requests to be received by December 31. He asked if there should be a standard for shorter time frame. Albrecht stated that this is a policy and the TAB could deviate from the policy if approved, and as the defederalization process becomes standard process then applicants will be looking forward which may eliminate the need for a process for a shorter time frame. Staples asked how defederalization would affect minority mandates, historical preservation, etc. and if minority contracting and small business enterprise requirements can be put into the requirements of this policy. Albrecht stated that if federal funds are removed, then so are the federal requirements. However, local entities and MnDOT also have their own requirements which may be more aggressive. Albrecht said the TAC will research what the differences are between State and Federal requirements and bring back to the TAB, and the TAB can decide what they would want in the policy.

V. CONSENT ITEMS

Motion by Sanger, seconded by McBride and carried to approve the consent items below.

Approval of the Minutes from January 20, 2016.

VI. ACTION ITEMS

Albrecht presented the following action items and Metropolitan Council staff was on hand to answer questions, if any.

1. 2015-40: Defederalization: Scott County

Albrecht presented. Ulrich said a few words about the timing of the project and that the ½ cent sales tax approved by Scott County helped to finance this project. Lisa Freese, Scott County clarified the preliminary design of the proposed interchange and frontage roads.

Motion by Ulrich, seconded by Maluchnik:

That the Transportation Advisory Board approve the defederalization request on the condition that the County will deliver both projects as approved in the TAB solicitation.

Motion passed.

2. 2016-15: RBTN Changes and Map

Albrecht presented. Metropolitan Transportation Services Planning Analyst Steven Elmer came forward to articulate the difference between Tier 1 and Tier 2 projects. Albrecht answered questions about how to enhance safety on county roads.

Motion by Thornton, seconded by Reich:

That the TAB approve the Met Council's on-line, interactive RBTN map with changes requested by Dakota County, for use in the 2016 Regional Solicitation.

Motion passed.

3. 2016-09: TDM Project List

Albrecht presented. Metropolitan Transportation Services Senior Planner Katie White came forward to answer Sanger's questions regarding regional balance on the scoring committee the focus and purpose of TMOs, and questions specific to the Carver County TMA project that is included on the list of projects being funded. In response to committee members' questions, Elaine Koutsoukos explained how the scoring committees were chosen; the next TDM solicitation will be part of the larger Regional Solicitation. Members discussed the role of TMOs, importance of engaging communities, looking at projects with an equity lens, and measuring TMO's successes.

Ulrich suggested that TMOs be a subject for a future meeting to help TAB members understand their efforts, measuring results and the work they do.

Motion by Look, seconded by Maluchnik:

That the TAB award funding through the Innovative TDM solicitation to the projects in the amounts shown in the attachment.

Motion passed.

4. 2016-18: Transit Inflation for 2014 Solicitation

Albrecht presented and answered questions about why long-term contracts do not have a fixed price, and the source of funding for the inflation increase. MnDOT feels there is adequate funding to cover this.

Metropolitan Transportation Services Director Arlene McCarthy came forward to explain the difficulty in building in inflation costs in the contracts, that there are various sizes and styles of buses and bus technology is constantly changing. She stated that the preferred method to calculate inflation is to use the CPI.

Motion by Laufenburger, seconded by Wosje:

That the Transportation Advisory Board add an inflation adjustment for the bus purchases within projects selected in the 2014 Regional Solicitation: Emerson-Fremont Corridor Bus and Technology Improvements (TRS-TCMT-18A; Penn Avenue Corridor Buses (TRS-TCMT-18B); and Chicago Avenue Corridor Buses (TRS-TCMT-19).

Motion passed.

5. 2016-19: Scope Change: Minneapolis, HSIP

Albrecht presented.

Motion by McBride, seconded by Reich:

That the Transportation Advisory Board approve the requested scope change with no reduction in federal funds.

Motion passed.

6. 2016-20:TIP Amendment: Minneapolis, HSIP

Albrecht presented

Motion by Reich, seconded by Rodriguez:

That the Transportation Advisory Board adopt the amendment into the 2016-2019 TIP to adjust the description and increase the cost of its 35th and 36th Street Intersection Overhead Signal project (SP# 141-030-023).

Motion passed.

For the benefit of new members, Albrecht briefly explained the streamlining process that was adopted by TAB.

7. 2016-17: Streamlined TIP Amendment: Minneapolis, HSIP

Albrecht presented

Motion by Reich, seconded by Look:

That the Transportation Advisory Board adopt the amendment to the 2016-2019 TIP to adjust the description and increase the cost of the City of Minneapolis's Overhead Signal Upgrade project (SP# 141-030-028).

Motion passed.

8. 2016-21: Streamlined TIP Amendment: MnDOT, US 169

Albrecht presented.

Motion by Parsons, seconded by Callison:

That the Transportation Advisory Board adopt the amendment to the 2016-2019 TIP to adjust the description to include box culvert #27X15 to accommodate a bike trail for MnDOT's US 169 bridge and culvert replacement project (SP# 2772-113).

Motion passed.

9. 2016-22: Streamlined TIP Amendment: Bloomington, Old Cedar Trail

Albrecht presented.

Motion by Reich, seconded by Maluchnik:

That the Transportation Advisory Board adopt the amendment to the 2016-2019 TIP to adjust the description to increase the cost and adjust the description for the City of Bloomington's Old Cedar Avenue Trail project (SP# 107-090-009).

Motion passed.

VII. INFORMATION AND DISCUSSION ITEMS

1. TBI Evaluation Conclusion Summary

Metropolitan Transportation Services Manager Technical Planning Support Mark Filipi presented this item including the TBI purpose, access to information permissions, suggestions and recommendations for improvement & timing, proposed timeline, methods for information collection, benefits and cost estimates.

2. TPP Performance Measures Update

Metropolitan Transportation Services Senior Planner Brad Utecht presented this item including the definition of performance based planning, process and structure, modal work groups. TAB members (3-5) are being asked for their interest in participating in an Ad Hoc Working Group to provide input on draft performance measures and provide guidance on public outreach. TAB member Dick Swanson volunteered. Any other members interested should contact Elaine Koutsoukos.

VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS

None

IX. ADJOURNMENT - Business completed, the meeting adjourned at 2:50 p.m.