

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, December 16, 2015  
Metropolitan Council Chambers, 390 North Robert St., St. Paul

MEMBERS PRESENT:	Hovland, James, Chair	Fawley, Ethan	Butcher, Gerry
Crimmins, Carl	Swanson, Dick	Callison, Jan	Slawik, Nora
Van Hattum, David	Look, Matt	Maluchnik, Randy	Miron, Fran
Sanger, Sue	Goins, William	Petryk, Becky	Rodriguez, Katie
Dugan, Peter	McGuire, Mary Jo	Hansen, Gary	Hamann-Roland, Mary
Thornton, David	McBride, Scott	Gaylord, Kathleen	Miranda, Suyapa
d'Almeida, Anani	Laufenburger, Denny	McKnight, Kenya	
ABSENT:			
Janovy, Jennifer	Tolbert, Chris	Schwietz, Patricia	Lilligren, Robert
Reich, Kevin	Gunyou, John	Wosje, Jeff	Ulrich, Jon
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

**I. CALL TO ORDER**

A quorum was present when Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 11:10 a.m. on Wednesday, December 16, 2015.

**II. ADOPTION OF THE AGENDA**

Motion by Hamann-Roland, seconded by McGuire to adopt the 12/16/15 agenda. Motion carried.

**III. PUBLIC FORUM**

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today's meeting.

**IV. REPORTS**

**1. TAB Chair's Report**

Hovland gave tribute to the outgoing TAB members: Robert Lilligren, Gerry Butcher, Patricia Schwietz, Jennifer Janovy and John Gunyou. He also informed the TAB of the new members that have been appointed by Metro Council and will be starting in 2016: Steve Elkins – Metro Council alternate, Doug Anderson – District A, Brad Tabke – District B, Suzanne Sandahl – District C and Jamez Staples – District D. The following incumbents have been reappointed by the Metro Council: David Van Hattum – Transit Representative, Kenya McKnight – Transit Representative and Ethan Fawley – Non-motorized Representative.

Hovland explained the TAB Executive Committee member make-up, nomination and process. Members are appointed for one-year terms by the full TAB. Let Elaine Koutsoukos know by the end of the year if you are interested in serving on the TAB Executive Committee in 2016. The TAB will consider the appointments at the January meeting.

**2. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)**

MnDOT: McBride – no report.

MPCA: Thornton – no report.

MAC: Carl Crimmins – no report.

December 16, 2015 TAB minutes



Metropolitan Council: Katie Rodriguez – shared information on the Equity Advisory Committee which is being formed by the Council. The committee will be an advisory committee to the Metro Council on equity issues. Information is also available on the Metro Council website.

### **3. Technical Advisory Committee**

Steve Albrecht had no report other than the items that are on the TAB agenda today.

### **4. TAB Bylaws Proposal**

Bylaws Committee Chair Mary Hamann-Roland reported that the Bylaws Committee has not met, due to the change in TAB membership occurring in January. Members interested in serving on the Bylaws Committee should contact Elaine Koutsoukos. The Bylaws Committee will be looking at alternatives for all forms of representation on the TAB.

## **V. CONSENT ITEMS**

Motion by Miron, seconded by Rodriguez and carried to approve the consent items below.

1. Approval of the Minutes from November 18, 2015

## **VI. ACTION ITEMS**

1. Information - Introduction to Regional Solicitation items

Metropolitan Transportation Services Planning Analyst Steve Peterson and TAC Chair Steve Albrecht presented this item as an introduction to the next three action items (2015-50, 2015-51 and 2015-52). Peterson provided overall information on the Regional Solicitation process and an introduction to each of the action items, and Albrecht presented TAC's recommendations to TAB.

2. 2015-50: Regional Solicitation Funding Categories

Discussion by members and/or answers to member questions:

The importance of railroad crossings' impact to emergency vehicles will be acknowledged in the funding criteria. Discussion about possibly creating a new category for railroad crossings, as the new FAST Act and the Governor emphasize railroad grade separations. For this Regional Solicitation the TAC was unanimous for the decision not to create new categories but rather make adjustments within the existing categories to address those, and perhaps can create a new category in the next solicitation. Questions were asked about the definition a "new" roadway, and some examples from the 2014 Regional Solicitation were given. Member comments that allowing new roadways because an old roadway is not cost effective to upgrade could create double the maintenance. Question about the process for establishing criteria (who?); the TAB establishes the criteria with the recommendation from the TAC.

Motion by Swanson, seconded by Look, that the Transportation Advisory Board adopt that the 2016 Regional Solicitation continue to use the application categories used in the 2014 Regional Solicitation with

- The crash reduction measure to be adjusted to allow for proactive safety elements at railroad crossings and clear guidance to be provided in the congestion reduction measure response information, and
- The measures to be adjusted to accommodate applications for new roadways.

Members continued to discuss the motion. With Swanson's acceptance, Sanger made a friendly amendment to Swanson's motion and Van Hattum seconded, to vote on the bullet points in separate actions. Discussion followed about clarifying the wording of the amended motion, and it was decided to eliminate the second bullet regarding new roadways from the original motion.

Sanger's amended motion seconded by Van Hattum is:

That the Transportation Advisory Board adopt that the 2016 Regional Solicitation continue to use the application categories used in the 2014 Regional Solicitation with

The crash reduction measure to be adjusted to allow for proactive safety elements at railroad crossings and clear guidance to be provided in the congestion reduction measure response information.

December 16, 2015 TAB minutes

After much discussion, a vote was taken to call the question. The vote to call the question passed.

A vote was taken on the amended motion made by Sanger. The amended motion failed to pass.

A vote was taken on the original motion made by Swanson and seconded by Look, as stated on Action Transmittal 2015-50. The motion passed.

### 3. 2015-51: Regional Solicitation Functional Classification Scoring

Discussion by members and/or answers to member questions:

Member opinions that Option 2 would cause changes that residual impacts other projects. Options 1 & 3 are policy decisions, but if recommended by TAB then TAC will consider the pros/cons of Options 1 & 3.

Motion by Fawley, seconded by McKnight that the Transportation Advisory Board direct the TAC to look at Options 1 & 3 (listed below) and propose a recommendation at the next TAB meeting.

Option 1. Guarantee that a minimum of one project will be funded in each of the four A-minor classifications. For the 2014 solicitation this would have entailed funding the 14<sup>th</sup>-ranked Roadway Reconstruction/Modernization project, "leap-frogging" five projects with higher scores.

Option 3. Make no changes in the solicitation application with TAB making a decision after project applications have been received, scored, and ranked as to whether it will fund a project in each A-Minor classification.

Discussion followed about what information TAC could provide to TAB for the next meeting in order for the TAB to make the policy decisions in Options 1 & 3. Also discussed the importance of A-minors, and that gaps in the system cannot be addressed without looking at A-minors.

With Fawley's acceptance, McBride made a friendly amendment to Fawley's motion which would send Option 2 back to TAC to look at criteria and provide more information on what projects would be affected. The friendly amendment was not seconded, but was discussed. In order for McBride to clarify his motion, Fawley withdrew his original motion.

Motion made by McBride, seconded by Mary Hamann-Roland to send Option 2 back to TAC to look at the criteria and provide more information on what projects are affected.

Option 2 as stated on Action Transmittal 2015-51:

2. Adjust the scoring of some of the measures so that the top performing project in each functional Classification (principal Arterial and the four A-minor classifications: Augmentor, Connector, Expander, and Reliever) receives the maximum score in selected measures (e.g., forecast traffic volume). For the 2014 solicitation, this type of scoring would have resulted in one different Reconstruction/Modernization project being funded and four different Expansion projects being funded. The top A-Minor Connector project would have been much more competitive than before, but swill would not have been funded.

Motion passed.

### 4. 2015-52: Regional Solicitation Cost Effectiveness Criterion

Motion was made by Hamman-Roland, seconded by Sanger to add a separate cost effectiveness criterion to each application category in the 2016 Regional Solicitation.

This was listed as Option 1 in Action Transmittal 2015-52:

Option 1: Eliminate cost effectiveness from other criteria and measures and add an overall cost effectiveness criteria and measure for each application category.

Motion passed.

### 5. 2015-49: 2016 MAC Capital Improvement Program

Albrecht presented this item on behalf of the TAC. A presentation was given by Bridget Reif-MAC to inform the committee of the improvements proposed in the MAC CIP.

Motion by Crimmins, seconded by Hamann-Roland that the Transportation Advisory Board recommend acceptance of the analysis included in Action Transmittal 2015-49 concerning the MAC 2016-2022 Capital Improvement Program (CIP) and forward these comments to the Metropolitan Council for its consideration. Motion carried.

**VII. INFORMATION AND DISCUSSION ITEMS**

1. Travel Behavior Inventory Program Recommendations

Due to time constraints, this item was deferred to a later meeting date.

**VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS**

None

**IX. ADJOURNMENT** - Business completed, the meeting adjourned at 1:15 p.m.