

Metropolitan Council/Hennepin County

---

Meeting of the SWLRT Executive Change Control Board

May 12, 2023

Members Present:      Chair Zelle                                      Chris LaTondresse  
                                    Deb Barber    Jeff Lunde (Alternate)

**1. CALL TO ORDER**

Chair Zelle called the May 12, 2023 meeting of the Executive Change Control Board to order at 11:04 am

**2. MINUTES FROM APRIL 14, 2023**

Commissioner LaTondresse made a motion to approve the draft minutes of April 14, 2023. Council Member Barber seconded the motion. Following a vote, the minutes were approved.

**3. RESOLUTION 2023-010**

Joan Hollick, Deputy Project Director, explained the resolution, which is for the use of \$22.3M of project contingency to fund our professional services and project administration activities for the remainder of calendar year 2023. Since the construction delay, the need for our professional services contracts has been extended. This action will fund payments to consultants on our existing contracts, primarily to freight rail companies for flagging services and maintenance activities in the Bass Lake Spur West. It will also fund our project administration and project office expenses, which include staffing and costs related to our office use. This will fund costs for 2023 and we will assess the needs for these costs beyond 2023 later this year.

Council Member Barber made a motion to approve Resolution 2023-10. Commissioner LaTondresse seconded the motion. Following a vote, Resolution 2023-10 was approved.

**4. MONTHLY REPORT ON CHANGE ORDERS**

Nic Dial reviewed the report on new change orders under \$350,000. Since the last ECCB meeting, there were 69 new change orders to the Civil construction contract and one for the Systems contract. All 70 change orders on this list had dollar amounts below the ECCB approval level. Of those civil change orders, two were greater than \$100K, and 67 less than \$65K. Nic went over a few of the higher amount change orders.

Commissioner Lunde made a motion to receive the monthly report on change orders. Council Member Barber seconded the motion. Following a vote, the report was received.

**OTHER BUSINESS**

Council Member Barber thanked the project office staff for the recent tours they provided. It was much appreciated to get the new Met Council members up to speed on activities and provide them tours. Also, the recent tours provided to FTA staff were well received. Council Member Barber has received positive feedback from those that attended all these tours.

**5. ADJOURN**

The meeting was adjourned at 11:15 a.m.

Respectfully Submitted,

Dawn Hoffner, Recording Secretary