
*Transportation Advisory Board
Of the Metropolitan Council*

**Minutes of a Meeting of the
TECHNICAL ADVISORY COMMITTEE
Wednesday, February 3, 2016
9:00 A.M.**

Members Present: Doug Fischer, Lyndon Robjent, Brian Sorenson, Jim Grube, Tim Mayasich, Lisa Freese, Wayne Sandberg, Elaine Koutsoukos, Mark Filipi, Michael Larson, Pat Bursaw, Innocent Eyoh, Neil Ralston (by phone), Dave Jacobson, Steve Albrecht, Paul Oehme, Jenifer Hager, Jack Byers (Members Excused: Steve Bot, Jean Keely, Adam Harrington, Michael Thompson, Jim Kosluchar)

1. Call to Order

The meeting was called to order by Steve Albrecht at 9:05 a.m.

2. Approval of Agenda

Pat Bursaw moved and Mark Filipi seconded. No discussion. Motion passed.

3. Approval of March Minutes

The January 6, 2015 meeting minutes were modified to correct that Paul Oehme called the meeting to order, not Steve Albrecht. Pat Bursaw moved and Tim Mayasich seconded. No discussion. Motion passed.

4. TAB Report

Elaine Koutsoukos reported on the January 20, 2016 TAB meeting.

REPORTS

TAB Chair's Report

Jim Hovland introduced new TAB members Sue Sandahl, Jamez Staples, Brad Tabke, and Doug Anderson. Hovland announced that TAB member Nora Slawik has resigned from TAB due to new job obligations. Metro Cities will appoint a replacement.

Hovland referred to the summary of the Equity Workshops for TAB member consideration when reviewing the Regional Solicitation action items on the agenda.

TAB Bylaws Task Force

Task Force Chair Mary Hamann-Roland reported that TAB directed the Bylaws Task Force to look at a broader range of alternates for all forms of representation on the TAB. Hamann-Roland reported that two TAB members volunteered to be on the Task Force, Randy Maluchnik and Katie Rodriguez, and asked for additional volunteers. Doug Anderson and Suyapa Miranda volunteered. The Task Force anticipates meeting in late January/early February.

Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)

No report from MPCA or the Metropolitan Council.

MnDOT: Scott McBride announced that MnDOT awarded the TED grants, four of which also received funding from the Regional Solicitation.

MAC: Carl Crimmins announced that the Council approved the MAC CIP. MAC is working on a transportation network ordinance for transportation providers such as Uber, Lyft, etc.

ACTION ITEMS

1. 2016-11: Approved the membership of the TAB Executive Committee for 2016.
2. 2015-46 and 2015-47: Approved the Hennepin County request to de-federalize the CSAH 45 Godfrey Bridge Replacement project and allocate the funds to CSAH 53 reconstruction project and amend the TIP. Both projects will be completed as planned.
3. 2016-01 and 2016-02: Approved the Minneapolis requests for a Scope Change and TIP Amendment to its East-West Pedestrian Improvements project to remove project elements that are being completed as part of other projects and the reduced federal contribution.
4. 2016-16: Approved funding a least one project in each of the five eligible roadway functional classifications in the 2016 Regional Solicitation.
5. 2016-03: Approved the measures and scoring guidelines for the 2016 Regional Solicitation, with the recommendation to remove the freight elements from the multi-modal measure and add a new measure be added under the Role in the Regional Transportation System and Economy to address freight accommodations in the roadway applications.
6. 2016-04: Approved the Criteria and Measures Weighting, changing the weighting of the Multi-modal and Risk Assessment Criteria back to the weighting in the 2014 Solicitation.
7. 2016-05: Approved the Minimum and Maximum Federal Funding Amounts that applicants can request. Changed the maximum request for trails back to \$5.5 M.
8. 2016-10: Approved that Modal Funding Ranges for distributing funds for projects selected in the 2016 Regional Solicitation, with \$10-15 M set aside guarantee for bridge projects.
9. 2016-08: Approved the 2016 Regional Solicitation Introduction and Forms and incorporating the changes approved in the other action items and release of the draft 2016 Regional Solicitation packet for public comment.

5. Committee Reports

A. Executive Committee (Steve Albrecht, Chair)

Steve Albrecht reported that TAC meetings are now being recorded, per a discussion held with some members of TAB. Dave Jacobson joins us today from the Suburban Transit Association. An information item is presented today to amend the bylaws to include the Suburban Transit Association on the membership to TAC-Planning. An edit was made to pages 8 and 9 of the bylaws to change "Suburban Transit Providers" to "Suburban Transit Association." This item will be voted on in March. This follows the TAC bylaws Article VI, which prescribes the amendment process to the bylaws.

B. Planning Committee (Lisa Freese, Chair)

2016-12 Functional Classification St. Paul. Lisa Freese presented this item. Lisa Freese moved and Tim Mayasich seconded. Motion passes.

2016-13 Functional Classification Brooklyn Center. Lisa Freese presented this item. Lisa Freese moved and Jim Grube seconded. Motion passes.

2016-14 Functional Classification Minneapolis. Lisa Freese presented this item. Lisa Freese moved and Jim Grube seconded. Doug Fischer asked what the roadway was before it was an “Other Arterial.” Mark Filipi responded that those had been “B Minors” but that classification was eliminated with the 2014 Transportation Policy Plan. Motion passes.

2016-15 Regional Bicycle Transportation Network Changes. Lisa Freese presented this item. Lisa Freese moved and Brian Sorenson seconded. Motion passes.

C. Funding and Programming Committee (Tim Mayasich, Chair)

2016-09 Transportation Demand Management Project List. Tim Mayasich presented this item. Tim Mayasich moved and Paul Oehme seconded. Elaine Koutsoukos said that Katie White will contact the Minneapolis Bicycle Coalition for a revised scope due to their partial funding. Motion passes.

2016-19 City of Minneapolis HSIP Scope Change. Tim Mayasich presented this item. Tim Mayasich moved and Pat Bursaw seconded. Motion passes.

2016-20 City of Minneapolis HSIP TIP Amendment. Tim Mayasich presented this item. Tim Mayasich moved and Jen Hager seconded. Motion passes.

2016-18 Transit Inflation Correction for 2014 Solicitation. Steve Peterson presented this item. Research was conducted after the last solicitation to come up with these numbers. Doug Fischer asked if the actual contracts were used in making the adjustments. Steve Peterson responded that TAC approved these in March. They probably do not cover all of them but this methodology is consistent with roadways projects. Dave Jacobson asked what the actual inflation is, and who the manufacturer used was. Steve Peterson responded that it is at 3.5% and a number of sources were used, including Metro Transit and MVTA contracts, which were conducted using Metropolitan Council procurement policies and document language. Pat Bursaw stated that MnDOT believes there to be adequate federal money available, but we are still waiting on final numbers from the FAST Act. Some overprogramming will be addressed first, and then this. Lisa Freese asked why actual numbers should not be used in the applications. Steve Peterson responded that the application asks for current year costs. Doug Fischer asked what years are included in the contract. Steve Peterson responded that 2018-2019 are covered in the current contract.

Elaine Koutsoukos moved and Pat Bursaw seconded. Motion passes.

Information Item: Quarterly Streamlined TIP Amendment Report. Joe Barbeau presented the characteristics of the TIP amendments that did not go to Funding & Programming or TAC before going to TAB.

6. Special Agenda Items

Travel Behavior Inventory Presentation (Jonathan Ehrlich, MTS)

Jonathan Ehrlich presented an overview of the proposed changes for the Travel Behavior Inventory Program and its associated funding needs. Jack Byers agreed the program should be administered more regularly. This is a necessity, not a luxury. Will the more frequent surveys aggregate up, or start over? Jonathan Ehrlich responded that, similar to the American Community Survey, the results will be analyzed by geography and aggregate up. Doug Fischer asked what the source of money was for the previous TBI.

Jonathan Ehrlich responded that it was a swap of STP/ARRA money replaced by MnDOT federal state planning/research dollars. Lyndon Robjent asked if the model will be updated more often with data coming in more often. Jonathan Ehrlich said yes; previous model updates were every ten years but this program would have updates every five years. Neil Ralston asked for an offline conversation about data collection at the airport. Jonathan Ehrlich said that a special generator survey every five years at the airport is recommended. Doug Fischer said that the model update should coincide with the release of the solicitation. Jim Grube added that the model update is most important to feed into the ten year comprehensive plan cycle. Mark Filipi said that the Transportation System Performance Evaluation is conducted a year ahead of the TPP to document trend data will incorporate this information. Lyndon Robjent asked if the data will be made available to local governments. Jonathan Ehrlich said that that is the goal of all data contracts in which the Council engages.

Pat Bursaw said that it is important to find a predictable, ongoing funding source for this work.

7. Agency Reports

Pat Bursaw reported that Brian Isaacson is now working on I-94 full time for several years, and Lynne Bly has taken over the Program Manager role he vacated. She will be attending Funding & Programming meetings.

Mark Filipi reported that Connie Kozlak and Karen Lyons are retiring on March 11.

8. Other Business and Adjournment

There being no other business, the meeting adjourned at 10:15AM.

Prepared by:

Katie White