

Minutes of the

REGULAR MEETING OF THE TRANSPORTATION COMMITTEE

September 10, 2018

LOCATION: Metro Transit FT Heywood Chambers, Minneapolis, MN

Committee Members Present: Chair Katie Rodriguez, Deb Barber, Jon Commers, Steve Elkins, Cara Letofsky, Jennifer Munt, Lona Schreiber, Marie McCarthy, Gail Dorfman

Committee Members Absent: Edward Reynoso

TAB Liaison Present: Peter Dugan

CALL TO ORDER

A quorum was present when Chair Rodriguez called the regular meeting of the Council's Transportation Committee to order at 4:03 p.m. on Monday, September 10, 2018 in the Metro Transit F.T. Heywood Chambers, Minneapolis, MN.

APPROVAL OF AGENDA AND MINUTES

Chair Rodriguez stated that the Committee will hear public comments after the TAB Liaison Report.

Motion by Letofsky, seconded by Munt to approve the amended agenda. Motion carried.

Motion by Munt, seconded by Letofsky to approve the minutes of the August 13, 2018 regular meeting of the Transportation Committee. Motion carried.

Employee Recognition – Metro Transit:

Metro Transit General Manager Brian Lamb introduced the following, who presented recognition awards to employees:

Metro Transit System Performance Manager Rachel Dungca who presented to Metro Transit Business Systems Analyst Nick Mackaman, Metro Transit Senior Data Scientist Matt Broughton, and Metro Transit Associate Data Management Analyst Jay Wesely.

Metro Transit Rail Vehicle Maintenance Manager Chris Royston who presented to Metro Transit Rail Maintenance Supervisor Paul Schindler.

TAB LIAISON REPORT:

Peter Dugan relayed the following information from the August 15, 2018 TAB meeting:

TAB members visited a Memphis Fed Ex hub and learned how Minneapolis is impacted by operations at that hub. Scott McBride reported that Tim O'Keefe is retiring, and Brian Isaacson is leaving for Ramsey County.

MAC: Carl Crimmins reported on the MAC Annual Report. MAC is spending \$447M on MSP (most of which is on modernization of Terminal 1) and \$8M on regional air. The new Intercontinental Hotel had a soft opening recently.

Regional Solicitation application deadline was July 13th. There were 136 applications received. The Roadway category was down about 20 applications, primarily in Modernization. The Bike/Ped category saw an increase, mainly in Pedestrian and Safe Rout to School.

Public Comment:

Chair Rodriguez invited members of the public to speak on items not on the agenda. Janet Nye, member of Communities United Against Police Brutality (CUAPB), addressed the Committee regarding a recent incident involving MTPD.

Andrea Kiepe and Henry Pan, members of Twin Cities Transit Riders Union (TCTRU) addressed the Committee regarding recent incidents involving MTPD, eliminating transit fares and fare enforcement.

METROPOLITAN TRANSPORTATION SERVICES DIRECTOR AND METRO TRANSIT GENERAL MANAGER REPORTS

Metropolitan Transportation Services Director Nick Thompson reported:

Metro Mobility

The agency contract switch is next Monday. Each Monday for the next four weeks will involve movement of customers from one agency service to the other. Staff will be monitoring this closely but have worked with the agencies, providers and family members to make sure it's a smooth transition. Staff will provide Council members with a list of resources/contacts for each agency.

Legislative Session

Staff are preparing for the legislative session. Yesterday staff provided a budget presentation at Metro Cities, focusing on the deficit and request for funding and discussing the growth of Metro Mobility. Staff will provide a similar presentation tomorrow to Minnesota Transportation Alliance. We are closely watching the federal process, as they close their calendar year because there are some bills that could impact funding and planning.

Upcoming Events

2018 Annual State of the Airport luncheon; September 20th – Intercontinental Hotel
CTS Annual Research Conference, focus on the future of driving; November 1st – University of Minnesota

Metro Transit General Manager Brian Lamb reported:

Ridership

Record attendance at the Minnesota State Fair led us to another highwater mark on Saturday, Sept. 1. By the end of that day, we'd provided nearly 85,000 rides to and from the fairgrounds, our highest single-day ridership since our free shuttle service ended in 2008. In total, we provided nearly 600,000 rides over the course of the 12-day fair. Total ridership was down from last year's record ridership (-10 percent), which we attribute to service adjustments and poor weather on several dates (when it rains, fairgoers know parking is more available at the fairgrounds).

Other recent ridership highlights include:

- July's ridership exceeded the same month last year for the first time in 2018. More than 6.6 million rides were provided in July (+0.5%).
- Preliminary ridership figures suggest the Green and Blue lines each saw their best August ridership ever last month. More than 1 million rides were taken on each line. This would be the seventh time this year that the Green Line has set a new monthly ridership record. Green Line ridership is up about 4 percent this year, topping 8.8 million total rides.
- Later this month, we expect to surpass 1 million rides on our Transit Assistance Program, which has provided qualified individuals access to \$1 fares since last October.

Marketing Campaign

To build off these successes, we recently launched our annual fall marketing campaign. The campaign encourages people to "Ditch the Drive and Join the Ride" and includes several billboards on high-traffic corridors, including I-35W, I-494 and I-94. The campaign is an extension of a theme we've used in our I-35W marketing, which emphasizes transit as an effective way of avoiding the stresses and hassles of driving. The billboards and other marketing pieces will be out through the end of October.

Roadeo

Council Members are invited to come see our bus operators in action, and even test their own skills, at our upcoming Bus Rodeo. The annual skills competition will be held at the Como Avenue parking lot at the state fairgrounds begins this Saturday and will continue next Tuesday, Wednesday and Thursday. The course will also be open this Wednesday and Thursday for those who would like to take a practice run.

FTA Updates

Last week the FTA announced appropriations to two of the 5 US regions with New Starts projects in Engineering:

- \$98,955,409 to the Santa Ana and Garden Grove Streetcar in California
- \$100,000,000 Seattle Lynnwood Link Extension in Washington State
- The other three regions include LA, the Twin Cities and North Carolina.

FTA also announced the allocation for two Small Starts projects: just over \$25 million to Albuquerque Rapid Transit Project and almost \$25 million to Indianapolis Public Transportation Corporation (IndyGo) Red Line Rapid Transit Project. There is still more than \$1 billion unallocated for additional CIG projects. FTA indicated that it will publish additional FY 2018 allocations in the future.

BUSINESS

Consent Items:

Motion was made by Commers, seconded by Barber and carried, to approve the following consent items:

1. **2018-221:** Controlled Access Approval: MN 36 at Hadley Ave, Washington County

Motion: That the Metropolitan Council approve a request by Washington County and the Minnesota Department of Transportation (MnDOT) to convert a traffic signal at MN 36 and Hadley Avenue to a grade-separated interchange, subject to further review and approval by the Metropolitan Council if there are any significant changes in the design of the proposed project.

2. **2018-222:** Controlled Access Approval: I-494 and I-694 between 10th St North and Tamarack Rd, Washington County

Motion: That the Metropolitan Council approve a request by the Minnesota Department of Transportation (MnDOT) to add southbound auxiliary lanes along I-694 between 10th Street North and I-94 and along I-494 between I-94 and Tamarack Road, subject to further review and approval by the Metropolitan Council if there are any significant changes in the design of the proposed project.

3. **2018-224:** Controlled Access Approval: I-494 Westbound from Concord Street South to MN 52, Dakota County

Motion: That the Metropolitan Council approve a request by the Minnesota Department of Transportation (MnDOT) to add a lane along westbound I-494 from Concord Street South to Minnesota State Highway (MN) 52, subject to further review and approval by the Metropolitan Council if there are any significant changes in the design of the proposed project.

4. **2018-228:** TIP Amendment: Dakota County CSAH 50 Reconstruction Project

Motion: That the Metropolitan Council concur with the Transportation Advisory Board (TAB) action to amend the 2019-2021 Transportation Improvement Program (TIP) to add a roundabout to the western terminus of Dakota County's CSAH 50 reconstruction project.

5. **2018-232:** Travel Behavior Inventory Master Agreement Amendment with the Minnesota Department of Transportation, Resolution 2018-18

Motion: That the Metropolitan Council authorize the Regional Administrator to amend and execute a Travel Behavior Inventory (TBI) Master Funding Agreement with the Minnesota Department of Transportation (MnDOT) in the total amount not to exceed \$4.9 million for calendar years 2017-2022, and to adopt the attached resolution approving the funds.

6. 2018-234: Performance Measures

Motion: That the Metropolitan Council adopt the proposed performance measure targets recommended by the Transportation Advisory Board.

Non-Consent Items:

1. 2018-186: 2019 Unified Planning Work Program (UPWP), Resolution 2018-9
Metropolitan Transportation Services Senior Planner Katie White presented this item. Munt asked if we research regionally the trips people take that are related to grocery shopping and errands. White answered that the Travel Behavior Inventory asks about shopping habits (not specially grocery) but that she can talk with the modeling team and get the answer for the Twin Cities specifically.

Motion by Munt, seconded by Elkins:
That the Metropolitan Council:

- Adopt the proposed 2019 Unified Planning Work Program (UPWP) with a budget of \$7,537,966.
- Adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under MAP-21.
- Authorize the Regional Administrator to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

2. 2018-233: 2019-2022 Transportation Improvement Program (TIP)
Metropolitan Transportation Services Senior Planner Joe Barbeau presented this item. There were no questions or comments from Council members.

Motion by Letofsky, seconded by Commers:
That the Metropolitan Council:

1. Concur with the Transportation Advisory Board (TAB) action to adopt the 2019-2022 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area.
2. Certify that the Twin Cities Metropolitan Planning Process is addressing major issues facing the metropolitan planning area and is being carried on in conformance with all applicable federal requirements of:
 - a. 23 U.S.C. 134 and 49 U.S.C. 5303, and this subpart;
 - b. Sections 174 and 176 (c) and (d) of the Clean Air Act as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
 - c. Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d-1) and 49 CFR part 21;
 - d. 49 USC 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
 - e. Section 1101(b) of Fixing America's Surface Transportation (FAST) Act (Pub L. 114-357) and 49 CFR Part 26 regarding the involvement of disadvantaged business enterprises in US DOT funded projects;

- f. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
 - g. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR Parts 27, 37, and 38;
 - h. The Older Americans Act, as amended (42 U.S.C 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
 - i. Section 324 of title 23, U.S.C regarding the prohibition of discrimination based on gender; and
 - j. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR 27 regarding discrimination against individuals with disabilities.
3. Certify the TIP conforms to the provisions of 49 CFR part 20 regarding lobbying restrictions on influencing certain federal activities.
 4. Find that the TIP is consistent with the Transportation Policy Plan, which is in conformance with applicable federal transportation and air quality regulations.
 5. Find that the TIP meets all applicable federal requirements.
 6. Find that the TAB provided adequate opportunity for involvement from the public, agency and transit operators through its regular process and public comment period.
 7. Transmit the 2019-2022 TIP along with these comments to the Minnesota and Wisconsin Departments of Transportation and the Minnesota Pollution Control Agency.

Motion carried.

3. **2018-209:** METRO Blue Line Extension – Capital Grant Amendments with Hennepin County Metro Transit Systems Development Director MarySue Abel presented this item. There were no questions or comments from Council members.

Motion by Schreiber, seconded by Dorfman:

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute two amendments: Amendment 3 to the 2017 Capital Grant Agreement with Counties Transit Improvement Board (CTIB) and Amendment 2 to the Cooperative Funding Agreement (CFA) for Engineering Phase with Hennepin County Regional Railroad Authority (HCRRA).

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

4. **2018-210:** METRO Blue Line Extension - Subordinate Funding Agreement No. 6 with the Minnesota Department of Transportation for Design Fees
 Metro Transit Systems Development Director MarySue Abel presented this item. Munt asked if we are currently looking at different alignments that would share less than 60% of the alignment with BNSF. Abel answered that the project office is working with Met Council and Hennepin County officials to discuss alternatives and next steps for moving the project forward.

Motion by Munt, seconded by Barber:

That the Metropolitan Council (Council) authorize the Regional Administrator to negotiate and execute a BLRT Subordinate Funding Agreement (SFA) No. 6 to the Master Funding Agreement with the Minnesota Department of Transportation (MnDOT) for design fees in an amount not to exceed \$750,000.

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

5. **2018-216 JT SW:** Sole Source Procurement for e-Builder

Facilities Engineering Assistant Director Pat Jones presented this item. Munt noted the efficiencies that can be achieved when we break out of department silos. There were no questions from Council members.

Motion by Munt, seconded by Commers:

That the Metropolitan Council authorizes the Regional Administrator to award and execute a sole source procurement contract with e-Builder, Inc. in the amount not to exceed \$1,820,000 over a 5-year period from September 2018 to November 2023 with cost divided between Environmental Services (\$1,183,000) and Metro Transit (\$637,000).

Motion carried.

6. **2018-226:** Master Contracts for Design Services for Metro Transit Projects – Contract 17P366
Metro Transit Engineering and Facilities Director Marilyn Porter introduced Metro Transit Senior Project Administrator Julie Brenny who presented this item. There were no questions or comments from Council members.

Motion by Letofsky, seconded by Elkins:

That the Metropolitan Council (Council) authorize the Regional Administrator to award and execute twenty contracts at varying dollar amounts, totaling \$7,000,000 to the following firms:

Kimley-Horn and Associates, Inc.	\$550,000
HNTB Corporation	\$500,000
SRF Consulting Group, Inc.	\$500,000
HDR, Inc.	\$450,000
Toltz, King, Duvall Anderson & Associates	\$400,000
Short Elliott Hendrickson, Inc.	\$400,000
LHB, Inc.	\$400,000
Miller Dunwiddie Architecture, Inc.	\$350,000
Rani Engineering, Inc.	\$350,000
EVS, Inc.	\$350,000
Snow Kreilich Architects, Inc.	\$350,000
Bolton & Menk, Inc.	\$300,000
Wendel	\$300,000
WSB and Associates, Inc.	\$300,000
Hansen Thorp Pellinen Olson, Inc.	\$250,000
Stantec Consulting Services, Inc.	\$250,000
Sambatek, Inc.	\$250,000
4RM+ULA, LLP	\$250,000
Kodet Architectural Group, Ltd.	\$250,000
AECOM Technical Services, Inc.	\$250,000

Motion carried. Hearing no objection, Chair Rodriguez stated this item could proceed as Consent to Council.

7. **2018-227 SW:** Amend Contract 14P268 with HDR Engineering for C Line BRT Design and Construction Administration Services
Metro Transit Arterial BRT Manager Katie Roth introduced Metro Transit Senior Engineer Shawn Combs-Walding who presented this item. There were no questions or comments from Council members.

Motion by Letofsky, seconded by Schreiber:

That the Metropolitan Council authorize the Regional Administrator to execute a sole source contract amendment to contract 14P268 with HDR Engineering, Inc. to increase the contract value by \$793,999 to a total contract value of \$4,592,484.

Motion carried.

8. **2018-231 SW:** C Line / Penn Avenue Construction Contract Additional Change Order Authority
Metro Transit Arterial BRT Manager Katie Roth presented this item. There were no questions or comments from Council members.

Motion by Munt, seconded by Letofsky:

That the Metropolitan Council authorize additional change order authority for the C Line / Penn Avenue construction contract 17P256 by an additional \$720,000 above the currently authorized construction contract change order authority of \$1,297,611, for revised change order authority of \$2,017,611 (15.5% of initial contract value).

Motion carried.

INFORMATION

1. Light Rail Fleet Overhaul Update

This item was deferred to a future meeting.

2. LRV Live Data Collection Projects

Metro Transit Rail QA/Training Senior Manager Ed Meyer and Metro Transit Associate Data Management Analyst Jay Wesely presented this item.

3. Rail Systems Maintenance Update

Metro Transit Rail Systems Maintenance Director Dan Suggs presented this item.

4. Northstar Operation/Maintenance Update

Metro Transit Commuter Rail Director Tony Hebert presented this item.

ADJOURNMENT

Business completed, the meeting adjourned at 5:50p.m.

Becky Davidson
Recording Secretary