

**Minutes of the  
QUARTERLY MEETING OF THE AUDIT COMMITTEE**

Wednesday, December 10, 2014

**Committee Members Present:** Gary Van Eyll, Chair; Steven T. Chávez; Edward Reynoso; Chuck Denninger; Heather Johnston; Julie Kleinschmidt

**Committee Members Absent:** N/A

**Committee Members Excused:** Edward Reynoso at 1:30 pm

**CALL TO ORDER**

A quorum being present, Committee Chair Van Eyll called the quarterly meeting of the Council's Audit Committee to order at 12:00 p.m. on Wednesday, December 10, 2014.

**APPROVAL OF AGENDA AND MINUTES**

It was moved by Denninger, seconded by Chávez to approve the agenda. **Motion carried.**

It was moved by Chávez, seconded by Reynoso to approve the minutes of the Wednesday, June 25, 2014 quarterly meeting and the Thursday, September 18, 2014 Special meeting of the Audit Committee. **Motion carried.**

**INFORMATION**

1. Director's Report
2. [MTS Follow-up DARTS Compliance Review DARTS Response](#)
3. 2015 proposed schedule of the Audit Committee meetings: January 28, June 24, and October 28.

**BUSINESS**

2013-A18 CCLRT Quality Assurance Review

Cedrick Baker and Liz McNamara presented the report to the Audit Committee. Christine Beckwith, Deputy Program Manager, Transit System Development and Ram Kimal, Quality Assurance Program Manager, Transit System Development helped answer questions about the report.

It was moved by Chávez, seconded by Denninger, that the Audit Committee accept the report.

**Motion carried.**

2013-A19 Incident Reporting System

Josiah Waderich presented the report to the Audit Committee.

It was moved by Reynoso, seconded by Kleinschmidt, that the Audit Committee accept the report.

**Motion carried.**

2013-A20 Blue/Green Line LRV APC Audit

Robert Lundberg and Brian Hanninen represented the report to the Audit Committee. Ed Petrie, Metro Transit Director of Finance gave comment about information omitted in the report. Audit has agreed to revise the report. Also in attendance and helped answer questions about the report were Rich Moore, Metro Transit Revenue and Ridership Supervisor, and Rick Carey, Metro Transit Rail Vehicle Maintenance Assistant Director.

It was moved by Denninger, seconded by Johnston, that the Audit Committee accept the report with revisions.  
**Motion carried.**

#### 2013-A21 ES Inventory

Robert Lundberg presented the report to the Audit Committee. Cathy Calder, ES Warehouse Assistant BU Manager helped answer questions about the report. Leisa Thompson, ES General Manager was also in attendance to represent the report.

It was moved by Johnston, seconded by Denninger, that the Audit Committee accept the report.

**Motion carried.**

### **ADJOURNMENT**

Business completed, the meeting adjourned at 2:06 p.m.

Mary Weems  
Recording Secretary