

**Minutes of the  
REGULAR MEETING OF THE TRANSPORTATION ADVISORY BOARD (TAB)**

Wednesday, January 20, 2016  
Metropolitan Council Chambers, 390 North Robert St., St. Paul

MEMBERS PRESENT:	Hovland, James, Chair	Fawley, Ethan	Tabke, Brad
Crimmins, Carl	Staples, Jamez	Callison, Jan	Reich, Kevin
Van Hattum, David	Look, Matt	Maluchnik, Randy	Sandahl, Suzanne
Sanger, Sue	Goins, William	Petryk, Becky	Rodriguez, Katie
Dugan, Peter	Tolbert, Chris	Hansen, Gary	Hamann-Roland, Mary
Thornton, David (Shannon Lotthammer – alt)	McBride, Scott	Gaylord, Kathleen	Miranda, Suyapa
d’Almeida, Anani	Laufenburger, Denny	McKnight, Kenya	Wosje, Jeff
Anderson, Doug	Ulrich, Jon		
ABSENT:			
McGuire, Mary Jo	Bigham, Karla	Swanson, Dick	
LIAISON/STAFF PRESENT:	Elaine Koutsoukos, TAB Coordinator		

**I. CALL TO ORDER**

A quorum was present when Chair Hovland called the regular meeting of the Transportation Advisory Board to order at 12:38 p.m. on Wednesday, January 20, 2016.

**II. ADOPTION OF THE AGENDA**

Motion by Gaylord, seconded by Callison to adopt the 01/20/16 agenda. Motion carried.

**III. PUBLIC FORUM**

Invitation to the public to address the Board about any issue not on the agenda. There were no members of the public present to address the TAB at today’s meeting.

**IV. REPORTS**

**1. TAB Chair’s Report**

Hovland welcomed new TAB members and incumbents that were appointed by Metro Council that were present: Doug Anderson – District A, Brad Tabke – District B, Suzanne Sandahl – District C, Jamez Staples – District D, David Van Hattum – Transit Representative, Kenya McKnight – Transit Representative and Ethan Fawley – Non-motorized Representative. The TAB members introduced themselves to new members and the new members said a few words about themselves and their background. Hovland shared a handout: “Understanding Equity in Transportation Workshops”, a summary of the equity workshops, which will help TAB members prepare to discuss equity in the context of the action items at today’s TAB meeting.

**2. TAB Bylaws Task Force**

Hamann-Roland reported that the task force is being formed and has not had an opportunity to meet. Members Maluchnik and Rodriguez have volunteered to serve; Hamann-Roland asked if others were interested (they can contact Elaine Koutsoukos). Miranda and new member D. Anderson volunteered to serve on the Bylaws Task Force.

**3. Agency Reports (MnDOT, MPCA, MAC and Metropolitan Council)**

MnDOT: McBride – reported that the TED (Transportation and Economic Development) Grant recipients have been announced. Nearly all of the money was granted to the Metro Area for



intersections/interchanges in the Metro Area. All of the projects are efforts on Trunk Highway systems and are funded with the help from TAB awarded money, local money and private money.

MPCA: Thornton (Shannon Lotthammer- alternate) – nothing to report

MAC: Carl Crimmins – reported that the Metro Council approved the 2016-2022 MAC CIP. MAC is drafting a “Transportation Network Company Ordinance” to address alternate forms of transportation, such as Uber, Lyft, and others, at the airport.

Metropolitan Council: Katie Rodriguez – nothing to report

#### **4. Technical Advisory Committee**

Steve Albrecht was not present at the last TAC meeting, but reported that the TAC worked on the Regional Solicitation document in depth. The document now moves quickly from the TAC to the TAB, input is appreciated from the TAB members.

### **V. CONSENT ITEMS**

Motion by Hamann-Roland, seconded by Laufenburger and carried to approve the consent items below.

Approval of the Minutes from December 16, 2015, with the correction to the spelling of Hamann-Roland’s name were applicable.

### **VI. ACTION ITEMS**

#### **1. 2016-11: TAB Executive Committee**

Chair Hovland forwarded the following slate of TAB Executive Committee candidates to the TAB and noted that there are three County Board member volunteers where two are allowed.

County Board members: Mary Jo McGuire-Ramsey County, Jon Ulrich - Scott County, Kathleen Gaylord – Dakota County. Board members from the cities of the first class: Kevin Reich – Minneapolis. Board members from remaining cities: Denny Laufenburger – Chanhassen, Mary Hamann-Roland – Apple Valley. Member representing the citizen, modal and remaining agency board members: Bill Goins – Freight.

A motion was made by Maluchnik, seconded by Look to approve the slate of members with the County representatives being Jon Ulrich – Scott County and Kathleen Gaylord – Dakota County. The committee discussed the need for geographical balance, the timing of appointment to the TAB Executive Committee, the possibility that members could be nominated from the floor, and the possibility of having the bylaw committee look into language in regard to the make-up of the TAB Executive Committee. In answer to McKnight’s question, TAB members can attend and observe the TAB Executive Committee meetings. McKnight requested TAB Executive Committee meeting notices be emailed to TAB members prior to the meeting.

An amended motion was made by Gaylord, seconded by Hamann-Roland to approve Mary Jo McGuire – Ramsey County and Jon Ulrich – Scott County as County Board members on the TAB Executive Committee. Motion on the amendment passed.

A vote was taken on the original motion made by Maluchnik, seconded by Look and amended:

That the TAB approve the following slate of candidates to the TAB Executive Committee.

County Board members: Mary Jo McGuire – Ramsey County and Jon Ulrich – Scott County. Board members from the cities of the first class: Kevin Reich – Minneapolis. Board members from remaining cities: Denny Laufenburger – Chanhassen, Mary Hamann-Roland – Apple Valley. Member representing the citizen, modal and remaining agency board members: Bill Goins – Freight.

Motion passed.

Albrecht explained that Items 2016-46 and 2016-47, as well as Items 2016-01 and 2016-02 are closely related to each other, and he reviewed each of the pairs prior to adoption of the actions. He noted that the TAB will be looking at the defederalization process in the future. Sanger asked if there is a limit to the number of scope changes that a project can be granted and Hovland answered that there is no limit, however the project must still pass the test determining that the project would have been eligible for funding in its new form.

2. 2015-46: Defederalization – Hennepin County

Motion by Callison, seconded by Hamann-Roland:

That TAB approve the defederalization request on the condition that the County will deliver both projects as approved in the TAB solicitation.

Motion passed.

3. 2015-47: TIP Amendment – Defederalization – Hennepin County

Motion by Callison, seconded by Hamann-Roland:

That TAB approve an amendment into the 2016-2019 TIP to move \$1,792,000 in STP funds from the Godfrey Bridge Replacement (SP#027-651-021) in exchange for local funds.

Motion passed.

4. 2016-01: Scope Change: Minneapolis Downtown

Motion by Hamann-Roland, seconded by Reich:

That the TAB approve the request to modify the scope for the TE-funded East-West Pedestrian improvements project (SP#141-030-022) to remove project elements, with a reduced federal contribution of \$875,317.

Motion passed.

5. 2016-02: TIP Amendment: Minneapolis Downtown

Motion by Hamann-Roland, seconded by Reich:

That the TAB adopt an amendment into the 2016-2019 TIP to reduce the scope and amend the funding amounts for the East-West Pedestrian Improvements project (SP # 141-030-022).

Motion passed.

Summary of proposed Regional Solicitation Actions

TAC Chair Albrecht and Metropolitan Transportation Services Planning Analyst Steve Peterson called attention to the "Summary of Regional Solicitation Action Transmittals" handout pertaining to Items 2016-16, 2016-03, 2016-04, 2016-05, 2016-10 and 2016-08. They also gave a presentation covering all of these items, pausing at the point(s) where discussion could be held prior to the individual actions. A reminder was given that any decisions made can be revised during the next Regional Solicitation in a year if they are determined to not achieve the goals of the committee.

6. 2016-16: Regional Solicitation Funding by Roadway Classification

Discussion:

The pros and cons of three options for considering the funding of projects in each of the roadway classifications were discussed.

There was concern with funding bridge projects – whether there should be a separate category for bridges – they now compete against roads, where do underpasses fit in? Bridges scored well in the last solicitation, but not many applied for funding. How do we send message that more bridge applications are wanted.

TAB does not have access to the large amount of funding for bridges and concern with the ongoing maintenance costs for bridges, it will take a comprehensive transportation funding bill to address the bigger problem of funding bridges. The need for funding bridges is there but it will take funding from other projects. MTS Planning Analyst Carl Ohrn was asked to give a history of bridge funding in the previous solicitations. Decision on bridges was deferred to action item 2016-10.

Some members supported Option 1 because it would encourage project sponsors to apply. There was a suggestion that a certain level of points should be achieved before funding in order to avoid funding projects that score poorly just to fill the guarantee that one project is funded in each classification.

Motion by Maluchnik, seconded by Gaylord to approve Option 1 from the action transmittal: That the TAB approve the guarantee that a minimum of one project in each of the functional classifications (Principal Arterial and the four A-minor classifications: Augmentor, Connector, Expander, and Reliever) will be funded in the 2016 Solicitation.

Motion passed.

#### 7. 2016-03: Regional Solicitation Measures and Scoring Guidance

Discussion:

Concern with changes to the multimodal criteria for all roadway/bridge categories that would diminish the importance of transit, bicycle and pedestrian elements. Fawley proposed changes and noted items that need explanation:

1. Adjust the Risk Assessment criterion for the multimodal category to be equal to the roadway categories.
2. Move Freight to "Role in Regional Economy", or where is the appropriate place for freight?

Consideration should be given to maintenance – freight causes greater wear on roads than multi modal. A suggestion was made to send the item back to TAC to determine where freight should be. There was sensitivity to the perception of taking away points from projects that affect vulnerable people. There was a reminder that freight is commerce and spans across categories. There was concern with funding new roads and a reminder that there was a failed motion at a previous TAB meeting regarding removing new roads.

Motion by Look, seconded by Callison:

That the TAB approve the attached measures and scoring guidance, as modified, for each application category for the 2016 Regional Solicitation, incorporating adjustments, as necessary, based upon Action Transmittal 2016-16.

Discussion followed.

Fawley proposed an amendment to Look's motion, as follows:

Motion by Fawley, seconded by Lotthammer:

That the TAB approve the attached measures and scoring guidance, as modified, for each application category for the 2016 Regional Solicitation, incorporating adjustments, as necessary, based upon Action Transmittal 2016-16 with the following change: Remove freight considerations from the multi modal facilities measure under the roadway categories and create a new measure under the Role in the Regional Transportation System and Economy criterion for freight improvements.

Motion passed on the amendment to the motion, and the motion passed on the amended motion.

#### 8. 2016-04: 2016 Regional Solicitation Criteria and Measures Weighting

Discussion continued regarding the points assigned for freight elements and revisions were made to the original motion.

Motion by Reich, seconded by Hamann-Roland:

That the TAB approve the weighting of the criteria and measures for the 2016 Regional Solicitation, keeping the Multimodal Facilities and Risk Assessment the same as the 2014 Solicitation (and shown in blue on the action transmittal) and include the new freight measure points within the Role in the Regional Transportation System and Economy measures.

Motion passed.

#### 9. 2016-05: 2016 Regional Solicitation Minimum and Maximum Federal funding Amounts

Albrecht noted a typo in the background portion of the item – Safe Routes to School is \$150,000 as shown on the table provided in Action Transmittal 2016-05. The committee discussed the rationale behind the TAC's recommendation for the proposed maximum funding amount for Multituse Trails and Bicycle Facilities. The original motion was amended with language by Fawley.

Motion by Fawley, seconded by Reich:

That the TAB approve the minimum and maximum funding amounts, shown in Table 1 of Action Transmittal 2016-05, for the 2016 Regional Solicitation with the exception of keeping the maximum federal award level for Multiuse Trails and Bicycle Facilities at \$5,500,000.

Motion passed.

10. 2016-10: 2016 Regional Solicitation Modal Funding Ranges

Callison noted the importance of funding bridges and made amendments to the original motion.

Motion by Callison, seconded by McKnight:

That the TAB approve the 2014 Funding Ranges by Modal Category for the 2016 Regional Solicitation with a \$10-\$15 million set-aside in the roadway category for bridges.

Motion passed.

11. 2016-08: 2016 Regional Solicitation Draft for Public Comment

All action transmittals that are referred to in this motion will be revised to reflect the TAB actions on those items from today's meeting prior to the Regional Solicitation Draft going out for public comment.

Motion by Tolbert, seconded by McKnight:

That TAB approve the Introduction and Forms and Qualifying Criteria as shown in Attachment A of Action Transmittal 2016-08.

That TAB incorporate the approved introduction, Forms, Qualifying Criteria (Attachment 1), funding by roadway classification (Action Transmittal 2016-16); the measures and scoring guidelines (Action Transmittal 2016-03); criteria and measures weighting (Action Transmittal 2016-04); minimum and maximum federal funding requests (Action Transmittal 2016-05; and modal funding ranges (Action Transmittal 2016-10) into a draft 2016 Regional Solicitation application package and approve release of the draft Solicitation for public comment.

Motion passed.

McKnight requested statistics of pedestrian versus multimodal projects that have been awarded.

**VII. INFORMATION AND DISCUSSION ITEMS**

1. There were no information items presented at this meeting.

**VIII. OTHER BUSINESS AND ITEMS OF TAB MEMBERS**

None

**IX. ADJOURNMENT** - Business completed, the meeting adjourned at 3:30 p.m.