

Minutes of the

REGULAR MEETING OF THE MANAGEMENT COMMITTEE

Wednesday, May 14, 2014

Committee Members Present: James Brimeyer, Chair; Steven Chávez, Gary Cunningham, Adam Duinick, Richard Kramer, Harry Melander, Katie Rodriguez, Gary Van Eyll

CALL TO ORDER

A quorum being present, Committee Chair Brimeyer called the regular meeting of the Council's Management Committee to order at 2:37 p.m. on Wednesday, May 14, 2014.

APPROVAL OF AGENDA AND MINUTES

It was moved by Van Eyll, seconded by Kramer to approve the agenda. Motion carried.

It was moved by Chavez, seconded by Van Eyll to approve the minutes of the April 9, 2014 regular meeting of the Management Committee. Motion carried.

BUSINESS

2014-103 Authorization to Amend the 2014 Unified Budget: Conversion of Capital Program from Cash Flow Basis to Authorization Basis

It was moved by Chavez, seconded by Van Eyll, that the Metropolitan Council authorize the amendment of the 2014 Unified Budget as indicated and in accordance with the attached tables
Motion carried.

2014-104 Authorization to Renew Metropolitan Council Property Insurance

It was moved by Chavez, seconded by Rodriguez, that the Metropolitan Council authorizes renewal of its property insurance, effective 6/1/14-6/1/15, in an amount not to exceed \$1,485,000
Motion carried.

2014-105 Authorization to Renew Railroad Liability Insurance for Northstar Operations

It was moved by Melander, seconded by Chavez, that the Metropolitan Council authorize the renewal of its railroad liability insurance, effective 6/1/14-6/1/15, for the Northstar Commuter Rail Operations in an amount not to exceed \$1,150,000.
Motion carried.

2014-107 Authorization to Amend the Contract for Masterson Personnel

The proposed action was that the Metropolitan Council authorizes its Regional Administrator to amend the current Masterson Personnel Contract (11P076) by

- ratifying the \$100,000 emergent addition of money in April 2014,
- extending the length of the contract by an additional two years (expiring December 2016). The contract provisions and rates are to remain the same,
- increasing the dollar amount by \$900,000 (an additional \$200,000 for the remainder of 2014 and \$700,000 for years 2015 and 2016).

The amended contract would then be for five years (January 2012 – December 2016) and for a dollar amount of \$1,600,000 (approximately \$320,000 per year).

Committee members asked questions about diversity tracking and ensuring competitive wages for temporary staff. Staff indicated that tracking diversity of temporary staffing is not being done today and that the actual pay the temporary employee receives from the contracted service in comparison with the billing rate to the Council is unknown. Following the discussion, the amended language was offered:

It was moved by Cunningham, seconded by Chavez, to amend 2014-107 as follows:

That Metropolitan Council authorizes its Regional Administrator to amend the current Masterson Personnel Contract (11P076) by

- ratifying the \$100,000 emergent addition of money in April 2014,
- ~~extending the length of the contract by an additional two years (expiring December 2016). The contract provisions and rates are to remain the same,~~
- increasing the dollar amount by ~~\$900,000~~ (an additional \$200,000 for the remainder of 2014. ~~and \$700,000 for years 2015 and 2016).~~

Motion carried as amended.

Staff will return to a future Management Committee with a recommendation to extend the current contract based on the information discovered or to start a formal Request for Proposal (RFP) process.

2014-108 Accept the Recommendation of 2014 Salary Adjustments for Regional Administrator and General Counsel

It was moved by Chavez, seconded by Van Eyll, that the Management Committee accept Chair Haigh's 2014 salary adjustment recommendation for Don Muetting, General Counsel, and Pat Born, Regional Administrator, and authorize staff to implement salary increases effective January 4, 2014.

Motion carried.

2014-109 Approval of Changes to Metropolitan Council Employees in the Workplace Policies 4-3, 4-4, 4-7, 4-8.

It was moved by Chavez, seconded by Rodriguez, that the Metropolitan Council approves changes to the Metropolitan Council Employees in the Workplace Policy 4-3 Compensation, Policy 4-4 Benefits, Policy 4-7 Performance Management, and Policy 4-8 Organized Labor Relations

During the course of reviewing the proposed policy changes, discussion turned to whether input from employee groups was considered regarding the proposed changes. Business Item 2014-109 was removed from the agenda and Human Resources staff was instructed to seek input from employee groups about the proposed policy changes.

INFORMATION

1Q14 Procurement Report

Micky Gutzmann, Director of Contracts and Procurement, presented the quarterly report as a requirement of Council Policy 3 – 3 – Expenditures. The summary of procurements for the First Quarter 2014 are Number of Procurements: 4,571; Percent of Value 100%; and Total Value \$122,441,834.

1Q14 Investment Report

Mercy Ndungu, Principal Financial Analyst, presented the 1Q14 investment performance results which included a review of the US economy, yield curve changes, municipal credit trends, and a status update on the diesel hedging program.

1Q14 Green Line Cash Flow Financing Plan

Allen Hoppe, Senior Financial Planner, reviewed the CCLRT Cash Flow Financing Plan. March 31, 2014 records show all funding sources have pledged 100% of their share and paid 76.8%.

The assumption is that Receipt of 2014 and 2015 full funding grant agreement (FFGA) balances come in January following conclusion of each Federal fiscal year.

ADJOURNMENT

Business completed, the meeting adjourned at 3:52 p.m.

Jenny Munger
Recording Secretary