



**METROPOLITAN COUNCIL**  
**Notice Of Request For Proposals (RFP) For**  
**Microtransit Service Software**  
**Contract Number 24P015**

The Metropolitan Council(Council) is soliciting proposals for the following services: software to support microtransit service operations. Microtransit is a demand-responsive transit service where users request on-demand trips either using a mobile application or by calling a reservationist and trips are assigned to the next available vehicle for completion. The Metropolitan Council is developing a plan for implementing microtransit and this agreement will secure software to support that implementation. The software will provide an application for customers to schedule, monitor, and manage trips and driver and administrator interfaces to operate services.

The anticipated schedule for this procurement is as follows:

<b>Issue Date</b>	June 5, 2024
<b>Pre-Proposal Meeting</b>	June 17, 2024, at 1:00 PM
<b>Questions Due</b>	June 24, 2024
<b>Proposal Due Date</b>	July 10, 2024, at 4:30 PM
<b>Award Date</b>	August/September 2024

[Click Here](#) to view and download the RFP documents (including Plan Holder Report and Addendums). Please input this QuestCDN eBidDoc™ Number **9160475** on the website’s Project Search page. Contact QuestCDN at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in downloading and working with the digital documents.

Proposers are strongly encouraged to verify subcontractor’s State and Federal debarment and suspension status at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

**PRE-PROPOSAL MEETING**

A Pre-Proposal Meeting will be held on **June 17, 2024**, at **1:00 PM** via Microsoft Teams.

**Proposers may join from the following meeting link:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ODMzNTE4NDctOWFiNC00NGFjLWlzMtYTRiZTIjOWIyMzU1%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODMzNTE4NDctOWFiNC00NGFjLWlzMtYTRiZTIjOWIyMzU1%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d)

**Meeting ID:** 271 267 536 550, **Passcode:** rbnrCH

**Join with a video conferencing device:** [metro council@m.webex.com](mailto:metro council@m.webex.com); Video Conference ID: 113 624 967 8; [Alternate VTC instructions](#)

**Or call in (audio only):** [+1 763-600-8619](tel:+17636008619), [5081510555](tel:+15081510555), United States, Phone Conference ID: 508 151 055#

If you plan to attend **Pre-Proposal Meeting**, please e-mail [marie.ozanne@metc.state.mn.us](mailto:marie.ozanne@metc.state.mn.us) so that you can be recorded as a participant. **Proposers are strongly encouraged to attend.**

Questions concerning the content of the RFP documents may be directed to:

Marie Ozanne  
RFP Administrator  
Metropolitan Council  
390 North Robert Street  
St. Paul, MN 55101  
Phone: (651) 602-1272  
[marie.ozanne@metc.state.mn.us](mailto:marie.ozanne@metc.state.mn.us)