

Metropolitan Council/Hennepin County

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Meeting of the SWLRT Executive Change Control Board  
September 11, 2020

Members Present:	Charlie Zelle	Molly Cummings	Marion Greene
	Jan Callison	Debbie Goettel	Rafael Ortega

**1. CALL TO ORDER**

Chair Charlie Zelle called the September 11, 2020 meeting of the Executive Change Control Board to order at 11:00 a.m. via a conference line. There was a quorum of members to start the meeting.

**2. MINUTES FROM AUGUST 17, 2020 MEETING**

Commissioner Callison made a motion to approve the draft minutes of August 17, 2020. Council Member Cummings seconded the motion. Following a roll call, the minutes were approved.

**3. MONTHLY REPORT ON CHANGE ORDERS**

Brian Runzel went over the report on new change orders under \$350,000 and explained each of them. Since the last ECCB meeting, there have been 13 new change orders to the Civil Construction Contract and 1 for the Franklin O&M Facility. All 14 had dollar amounts below the ECCB approval level.

Commissioner Callison asked how we are approaching the smaller dollar amount change order so that they don't add up. Brian stated that meetings are held weekly with field personnel, construction and design staff to review change orders. All change order requests, including the small dollar ones, are reviewed against the contract documents and determined whether they have merit. Hennepin County staff participate in this process.

Commissioner Callison made a motion to receive the monthly report on change orders. Commissioner Goettel seconded. A roll call was taken, and the report was received.

**4. REPORT ON PROGRESS OF CONSTRUCTION, FINANCIAL STATUS AND FTA FULL FUNDING GRANT AGREEMENT STATUS**

Joan Hollick provided an update on funding, and status of the current contingency level. Over the past year there has been a \$22M reduction in contingency. This amount was projected and is appropriate for the current state of the project. Currently the project is approximately 30% construction complete.

All of the monies for the project currently come from the \$1.1B local funding that has been committed to the project. There has been \$800M in expenditures through July. It is critical to receive the FFGA soon, as with these expenditures, it leaves the project with \$236M local remaining money, which will be exhausted in the near term.

Chair Zelle reported this is an important week. We continue to communicate with FTA and they are aware of our status. The 30-day congressional notification period ended September 4, with no negative comments. There are very positive indications that the FFGA signing will occur soon. The LONP process shows the level of confidence from the local partners. It is very exciting times for the project.

**4. ADJOURN**

The meeting adjourned at 11:20 a.m.

Respectfully Submitted,

Dawn Hoffner, Recording Secretary