

## Minutes of the

### REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

Tuesday, January 21, 2020

**Committee Members Present: Atlas-Ingebretson, Chamblis, Cummings, Johnson, Lilligren, Lindstrom, Vento, Wulff**

**Committee Members Absent: Lee, Muse**

**Committee Members Excused:**

#### CALL TO ORDER

A quorum being present, Committee Chair Lilligren called the regular meeting of the Council's Community Development Committee to order at 4:00 p.m. on Tuesday, January 21, 2020.

#### APPROVAL OF AGENDA AND MINUTES

It was moved by Chamblis, seconded by Johnson to approve the agenda. Motion carried.

It was moved by Wulff, seconded by Johnson to approve the minutes of the January 6, 2020 regular meeting of the Community Development Committee. Motion carried.

[Click here to view the 1/21/20 CDC meeting video.](#)

#### BUSINESS

**2020-17 JT:** City of Maple Grove 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 21999-1

Senior Planner Raya Esmaeili presented the business item to the Community Development Committee. It was moved by Johnson, seconded by Lindstrom, that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

##### **Recommendations of the Community Development Committee**

1. Authorize the City of Maple Grove to place its 2040 Comprehensive Plan into effect.
2. Revise the City's sewer-served forecasts upward for population and households as shown in Table 2 of the attached Review Record.
3. Advise the City to implement the advisory comments in the Review Record for Surface Water Management, Land Use, and Water Supply.

##### **Recommendation of the Environment Committee**

1. Approve the City of Maple Grove's Comprehensive Sewer Plan.

**Motion carried.**

The Community Development Committee recommended approval of the proposed action without questions or discussion.

**2020-26 JT SW:** 2020 Budget Amendment

CD Finance Manager Heather Aagesen-Huebner presented the business item to the Community Development Committee.

It was moved by Cummings, seconded by Wulff, that the Metropolitan Council authorizes the 2020 Unified Budget as indicated. **Motion carried.**

The Community Development Committee recommended approval of the proposed action without questions or discussion.

**2020-33 SW:** Approval of Joint Powers Agreement Between the Metropolitan Council and the Minneapolis Public Housing Authority (MPHA) for the administration of Section 8 Housing Choice Voucher program rent assistance in the City of Minneapolis (Terri Smith 651-602-1187)

It was moved by Chamblis, seconded by Vento, that the Metropolitan Council:

1. Approve the attached Joint Powers Agreement between the Metropolitan Council and the Minneapolis Public Housing Authority (MPHA) for the administration of Section 8 Housing Choice Voucher program rent assistance in the City of Minneapolis.
2. Authorize the Community Development Director to execute the Agreement on behalf of the Council.

**Motion carried.**

A Council member asked Ms. Smith a question regarding Continuum of Care providers, are they independent or regionally supported. Ms. Smith explained the current HUD funding and set asides for services.

**INFORMATION**

**1. Draft Equity Analysis Requirement for Park and Trail Master Plans**

Planner Tracey Kinney and Senior Research Darcie Vandegrift presented the information item to the Community Development Committee. Information on the Equity Analysis Requirement for Park and Trail Master Plans was presented by Council staff to build awareness and solicit advice from the Committee on the proposed language.

The *2040 Regional Parks Policy Plan* commits the Council to develop an equity analysis requirement for master plans. A park or trail master plan is a long-term vision document that park implementing agencies create to guide the development of a park or trail unit. The master plan process includes significant public engagement. The requirement is designed to ensure that questions of who benefits and who is affected by the development of a regional recreational resource will be included in all regional park and trail master plans. To develop this draft requirement the Council worked in collaboration with Metropolitan Parks and Open Space Commission, Metropolitan Council's Equity Advisory Committee, and implementing agency staff to define an approach that advances equitable use of the Regional Parks System across race, ethnicity, national origin, income, ability, and age.

The 2018 update of the *2040 Regional Parks Policy Plan* added the expectation to create an equity analysis requirement to address equity priorities early in the park or trail unit development process. The *2040 Regional Parks Policy Plan* and *Thrive MSP 2040* offer framing language to shape development of the equity analysis requirement. Additionally, the draft requirement was informed by the equity toolkit for funding and the equity grant program processes. This requirement will be implemented three months after Council action in early 2020 and added to the *2040 Regional Parks Policy Plan* during the

next amendment scheduled for the latter half of 2020 as part of CDC's 2020 work plan. Regular dialogue and technical assistance will be an important feature of early implementation.

During this information item, Council staff discussed the draft Equity Analysis Requirement, the development process, and the advice that shaped it. This includes input from the Metropolitan Parks and Open Space Commission's December 5, 2019, meeting where their feedback helped shape the proposed Equity Analysis Requirement. Committee members engaged in discussion regarding engagement efforts with transparency, identifying inequitable outcomes, the definition of equity and the need for technical resources, conversations with stakeholders, and collaboration with governing boards.

## 2. Affordable Housing Production in 2018 and Housing Policy Plan Implementation Update

Livable Communities Manager Tara Beard and Senior Research Krysten Ryba-Tures presented the information item to the Community Development Committee. The presentation contained information on:

- the location and characteristics of the region's newly added affordable units in 2018;
- an updated "big picture" of affordable housing demand across the region;
- how the region's cities and townships are responding to affordable housing demands; and
- how implementation of the Council's Housing Policy Plan aligns with these data

Council members asked several questions the data collected, forecasts, statutory requirements, affordable housing roles/hurdles, naturally occurring affordable housing (NOAH), funding sources, and engagement/outreach. Ms. Beard and Ms. Ryba-Tures responded with additional information and acknowledged requests for more data from surveys.

## 3. 2020 Annual Livable Communities Fund Distribution Plan

Livable Communities Manager Tara Beard presented the information item to the Community Development Committee. The Livable Communities Act requires that the Council prepare an annual plan for distribution of the Livable Communities funds based on criteria developed by the Council. The annual Livable Communities Fund Distribution Plan establishes the amount of funding that will be available for grant awards from each of the Livable Communities accounts; sets the calendar for the grants making processes; and sets forth the criteria upon which applications are reviewed and grant awards are based. Council staff sought direction from the Committee Members particularly on the latter, with a focus on clearly aligning grant criteria with the policies and goals of the Council.

Council staff have sought and will continue to seek input on the 2020 Fund Distribution Plan from individual communities, Metro Cities, and other stakeholders. Council staff will incorporate the Committee's input and prepare the 2020 Fund Distribution Plan for adoption in February. The final Fund Distribution Plan will include funding amounts available and the calendar for 2020 programs.

### 2020 Fund Distribution Plan Summary of Proposed Changes for Discussion

The Fund Distribution Plan is organized primarily by grant program:

- Livable Communities Demonstration Account (including pre-development)
- Local Housing Incentives Account
- Tax Base Revitalization Account
- Livable Communities Demonstration Account – Transit Oriented Development (including pre-development).

Council members discussed scoring, private investments for new housing and mitigate existing housing, impacts scenarios, changes to grant cycles and funding levels, facilitate new approaches and conversations with stakeholders.

## **ADJOURNMENT**

Business completed, the meeting adjourned at 6:45 p.m.

Michele Wenner  
Recording Secretary