

Minutes

Management Committee



Meeting Date: October 12, 2022

Time: 2:30 PM

Location: 390 Robert Steet

Members Present:

Chair, Judy Johnson,
District 1

Vice Chair, Francisco Gonzalez,
District 12

Deb Barber, District 4

John Pacheco, District 6

Robert Lilligren, District 7

Abdirahman Muse, District 8

Chai Lee, District 13

= present

Call to Order

A quorum being present, Committee Chair Johnson called the regular meeting of the Management Committee to order at 2:32 p.m.

Agenda Approved

Council Members did not have any comments or changes to the agenda.

Approval of Minutes

It was moved by Lilligren, seconded by Muse to approve the minutes of the September 28, 2022 regular meeting of the Management Committee. **Motion carried.**

Non-Consent Business

1. 2022-268: Enterprise Asset Management System Solution Professional Services, Contract 22P018

It was moved by Pacheco, seconded by Lilligren, that the Metropolitan Council authorize the Regional Administrator to negotiate and execute Contract 22P018 with Turner & Townsend, AMCL Inc., for development and support of a strategy to purchase and implement a Council wide Enterprise Asset Management solution in an amount not to exceed \$2,300,000.

Craig Bantz, Chief Information Officer, and Benjamin Keenan, Manager, AM Business Systems gave a presentation on the background of Enterprise Asset Management systems as well as a brief history of enterprise resource management at the Council. Council Members had questions and comments about if there are other processes or systems that could be implemented, as well as about the Council expenditures policy.

Motion carried.

2. 2022-267 SW: Memorandum of Understanding Between the Metropolitan Council and the Amalgamated Transit Union (ATU), Local 1005.

It was moved by Barber, seconded by Muse, that the Metropolitan Council authorize the Regional Administrator to enter into a Memorandum of Understanding with the Amalgamated Transit Union (ATU), Local 1005.

Marcy Cordes, Chief Labor Relations Officer, shared a summary of the Memorandum of Understanding between the Council and ATU. Council Members thanked Cordes and staff for

their work to come to an agreement with ATU. Council Member Muse thanked staff for including job advertisements in many different languages.

Motion carried.

Information

1. COVID Update – Lessons Learned

Kathy Matter, Business Continuity Manager, gave an overview of the Council COVID response and business continuity at the Council. Business Continuity is an enterprise-focused program that involves all divisions. The Pandemic Plan is an enterprise-focused plan that utilizes the National Incident Management System (NIMS) Incident Command Structure (ICS). The use of NIMS is mandated for all state agencies. Matter gave an overview of the timeline of the pandemic response; the first confirmed case of COVID-19 was on March 9 and the Council issued a formal pandemic emergency declaration on March 12. The Council Incident Command team commenced briefings immediately and conducted them through the duration of the Council emergency declaration. The Council was also involved in the State of Minnesota's COVID response. Matter then shared Council accomplishments and highlights, as well as lessons learned. Georges Gonzalez, Deputy Regional Administrator, shared that Council staff and others recently won 2022 Governor's Geospatial Commendation Award for MN COVID-19 Testing and Vaccine Finder mobile app.

Council Members had questions and comments about command plans, training and tabletop exercises that are in place at the Council for business continuity. Council Member Lilligren also asked about the sequencing of actions within different jurisdiction of governments. The Governor's Executive Order allowed the Council to procure scarce pandemic supplies and resources in a short period of time.

Adjournment

Business completed; the meeting adjourned at 3:43 p.m.

Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Management Committee meeting of October 12, 2022.

Approved this 9th day of November 2022.

Council Contact:

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