

# Minutes

Management Committee



**Meeting date:** December 11, 2024

**Time:** 2:30 PM

**Location:** 390 Robert Street

## Members present:

E Chair, Judy Johnson,  
District 1

Vice Chair, Chai Lee, District 13

Deb Barber, District 4

John Pacheco Jr., District 5

E Robert Lilligren, District 6

E Yassin Osman, District 7

Gail Cederberg, District 11

= present, E = excused

## Call to order

A quorum being present, Committee Vice Chair Lee called the regular meeting of the Management Committee to order at 2:30 p.m.

## Agenda approved

Council Members did not have any comments or changes to the agenda. **Motion carried.**

## Approval of minutes

It was moved by Cedarberg, seconded by Barber to approve the minutes of the November 13, 2024, special meeting of the Management Committee. **Motion carried.**

## Non-consent business

### 1. **2024-333:** 2025 Non-Represented Plan Changes

It was moved by Barber, seconded by Pacheco, that the Metropolitan Council approves the 2025 Non-Represented Plan changes effective December 21, 2024, incorporating the revisions as summarized below.

Cassandra Tabor, Chief Human Resources Officer, 651-602-1417 presented the item.

**Motion carried.**

### 2. **2024-335 JT SW:** ETRO B Line – Resolution 2024-26 establishing obligation for project contingency

It was moved by Barber, seconded by Pacheco that the Metropolitan Council pass Resolution 2024-26 establishing obligation for METRO B Line project contingency through December 31, 2025.

Katie Roth, Director, Arterial Bus Rapid Transit, Metro Transit 612-349-7772, Stewart McMullan, Director of Budget, 651-602-1374 presented the item.

**Motion carried.**

### 3. **2024-332 JT SW** 4<sup>th</sup> Quarter Budget Amendment

It was moved by Barber, seconded by Cedarberg, that the Metropolitan Council authorizes the 2024 Unified Budget as amended and in accordance with the attached tables.

Stewart McMullan, Director of Budget, 651-602-1374 presented the item.

**Motion carried.**

4. **2024-340 JT SW:** Transit Funding Allocation Policy

It was moved by Barber, seconded by Cedarberg, that the Metropolitan Council (1) adopt the attached FM 12-3 transit funding allocation policy and (2) direct staff to develop procedures to implement this policy.

Charles Carlson 651-602-1761, Lesley Kandaras 612-349-7513 presented the item.

**Motion carried.**

5. **2024-344 SW:** Annual Sole Source Hardware/Software Maintenance Services

It was moved by Pacheco, seconded by Cedarberg, that the Metropolitan Council authorize the Regional Administrator to execute sole source purchase orders for ongoing maintenance, hosted services and support services in an amount not to exceed \$3,450,000. This includes installed software and hardware referenced on the attached 2025 Information Services Sole Source Vendor List.

Gretchen White, Chief Information Officer, 651-602-1443 presented the item.

**Motion carried.**

6. **2024-345 SW:** Microsoft Enterprise Agreement Amendment 2, Contract 21P057

It was moved by Barber, seconded by Cedarberg, that the Metropolitan Council (“Council”) authorize the Regional Administrator to negotiate and execute an amendment to contract 21P057 with Insight Public Sector Inc. to add \$3,300,000 for Microsoft licenses and support of Windows, Office 365, SharePoint and Azure cloud services for a total contract amount not to exceed \$18,150,000.

Gretchen White, Chief Information Officer, 651-602-1443 presented the item.

**Motion carried.**

## Information

1. MVST and Economic Forecast Update

Stewart McMullan, Director of Budget, 651-602-1374 presented the item.

2. Quarterly Financial Report

Ned Smith, Chief Financial Officer, 651-602-1162 presented the item.

3. Federal Transit Administration Semi-Annual Disadvantaged Business Enterprise (DBE) Report

Ashanti Payne, Office of Equity and Equal Opportunity Assistant Director, 612-349-7660 presented the item.

4. Small Business Equity Assessment Results (***postponed to next meeting***)

Lila Eltawely, Senior Manager, Enterprise Equity, Office of Equity and Equal Opportunity, 612-349-7660; Ashanti Payne, Office of Equity and Equal Opportunity Assistant Director, 612-349-7660 presented the item.

## Adjournment

Business completed; the meeting adjourned at 3:50 p.m.

## Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Management Committee meeting of December 11, 2024.



Approved this 8 day of January 2025.

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**Council contact:**

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